



Haddonfield Board of Education

1 Lincoln Avenue
Haddonfield, New Jersey 08033

Job Description

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POSITION: Teacher

QUALIFICATIONS: Holds or is eligible for New Jersey Instructional Certification with the appropriate teaching endorsement

PRIMARY FUNCTION: Assumes responsibility for the instruction of assigned students in designated subject matter areas in accordance with the course of study approved by the Board

REPORTS TO: Building principal or other appropriately certified superior as designated by the CSA

MAJOR DUTIES AND RESPONSIBILITIES:

1. Remains abreast of current developments, new trends and contemporary interpretations of subject matter content in assigned area(s)
2. Remains abreast of current developments and new interpretations in methodology of teaching in the subject area(s) to which assigned
3. Employs knowledge of child development/or adolescent psychology to motivate students toward mastery of designated subject matter
4. Plans a program of study that meets the individual needs, interests and abilities of students
5. Maintains a classroom environment that encourages learning and is appropriate to the maturity and interests of the students
6. Guides the learning process toward the achievement of curriculum goals and objectives
7. Employs instructional methods and materials as provided by the district that are most appropriate for meeting stated objectives
8. Assesses the accomplishments of students on a regular basis and provides progress reports as required
9. Assesses difficulties, seeks the assistance of the district specialists when students appear to have learning difficulties



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10. Confers with colleagues, students and/or parents as needed
11. Develops reasonable rules of classroom behavior and procedure and maintains order in the classroom in a fair and just manner.
12. Assists in upholding and enforcing school rules, administrative regulations, and board policy
13. Assists in curriculum development and in the selection of books, equipment and other instructional materials
14. Provides supervision/instruction, as appropriate, for curricular and extracurricular activities that are school sponsored
15. Supervises behavior in the hallways, lunchroom, and on the school grounds for the safety and well being of students, personnel and visitors
16. Attends staff meetings and serves on staff committees as required
17. Performs other duties which may be within the scope of his employment and certifications as may be assigned by his superior(s) under authority of the Board of Education

Terms of Employment: Ten month contracted position

Evaluation: According to state statute and rule and board policy

Benefits: Benefits are available to full time employees per the negotiated contract.

BOE Approval Date:

BOE Review Date: