



HADDONFIELD BOARD OF EDUCATION

One Lincoln Avenue

Haddonfield, New Jersey 08033-1892

District HIB Coordinator, Mrs. Sandra Horwitz

(856) 429-4130 Ext. 6207/ Fax (856) 354-2179 shorwitz@haddonfield.k12.nj.us

HIB Reporting Form

Initial Report Date: _____

Person Making the Initial Report (your name): _____

Email or Phone number: _____

Alleged Recipient/Target: _____ (if more than one target, please start a separate report)

Alleged Aggressor: _____

Additional Alleged Aggressors: _____

Incident Date and Time: _____

Target's School: _____

Location of incident: _____

Additional Location Description (if any): _____

Behavioral Observations (please check):

Cyber-Related ___ Hurtful Graffiti ___ Inappropriate Touching ___ Pinching ___

Embarrassing ___ Hurtful Name Calling ___ Insulting Remarks ___ Pushing ___

Eye Rolling ___ Hurtful Teasing ___ Kicking ___ Restraining ___

Sending Nasty Notes ___ Slapping ___ Social Excluding ___ Spitting ___

Spreading Rumors ___ Stalking ___ Staring ___ Stealing ___

Threats ___ Tripping ___ Other _____

Provide a detailed description of the alleged HIB incident:

Is there evidence of a power imbalance between the alleged target and alleged aggressor?

YES NO

Please check the actual or perceived characteristics of alleged recipient, or person who received the behavior, that may have motivated the alleged HIB Behavior.

Ancestry Color Gender Gender Identity and Expression
Mental, Physical, or Sensory Disability National Origin Race Religion
Sexual Orientation Other Distinguishing Characteristics (please specify): _____

List any person(s) you know or have reason to believe may have relevant information regarding this alleged incident or witnesses to this allegation:

First Name: _____ Last Name: _____

Is this person a Parent, Staff, Student, Other: _____

Additional witnesses and their category (parent, staff, or student):

_____	_____
_____	_____
_____	_____
_____	_____

Please submit this report to the building principal of the alleged target's school.

Thank you for helping to keep our schools safe!