

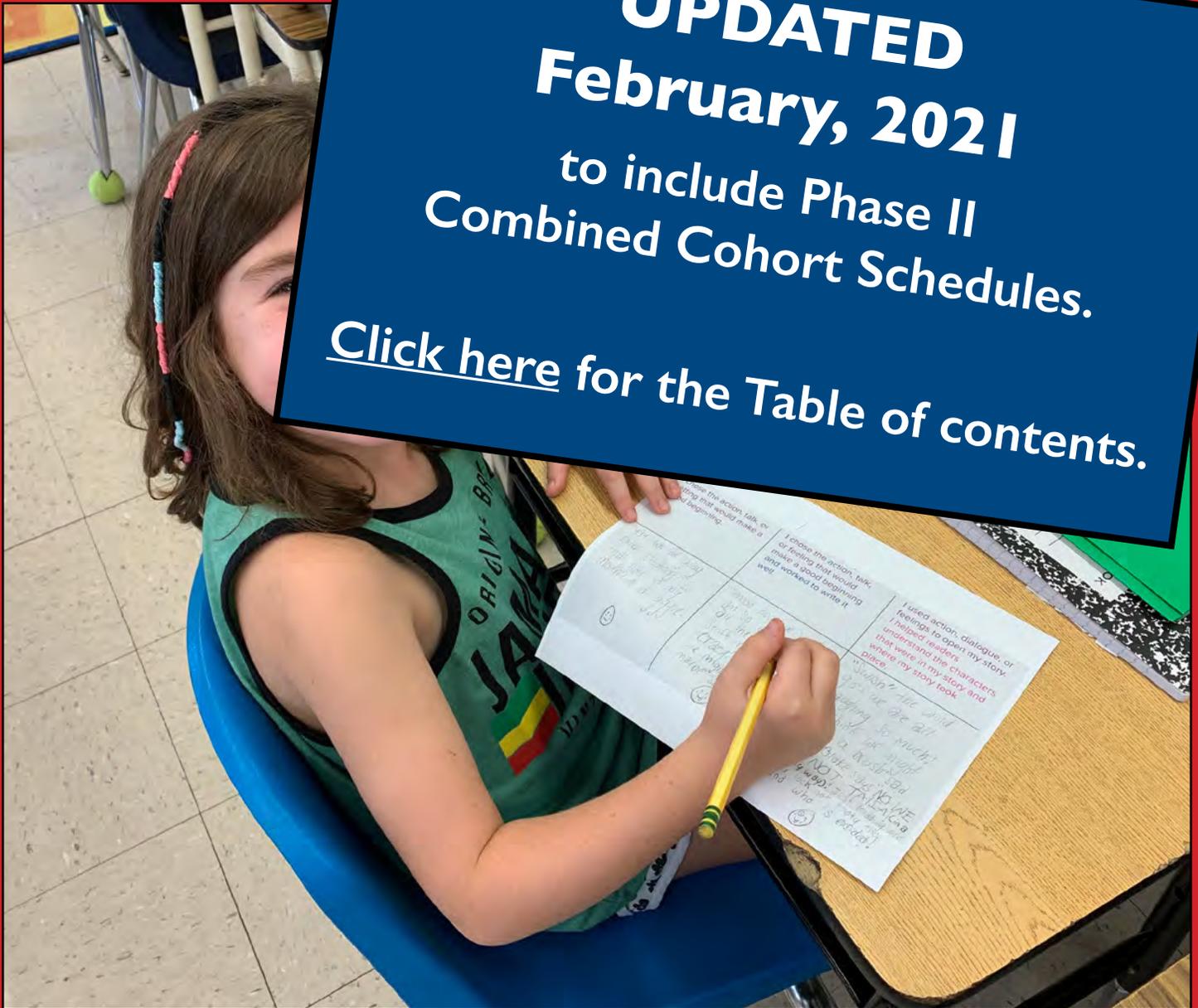


Haddonfield School District

On the Road Back

presented to the community on Tuesday, July 28, 2020

UPDATED
February, 2021
to include Phase II
Combined Cohort Schedules.
[Click here for the Table of contents.](#)



We nurture. We inspire. We empower.



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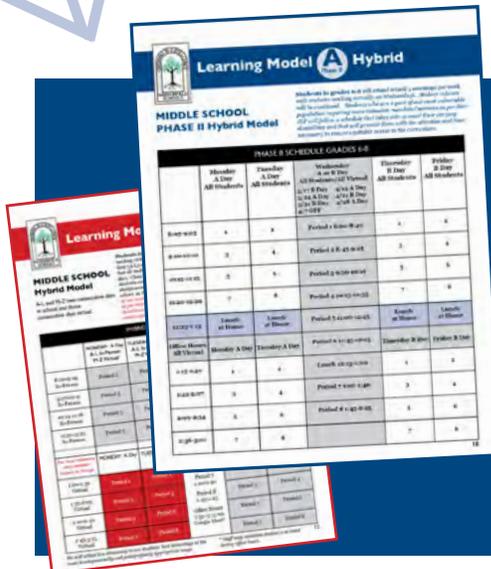
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***PLEASE NOTE:**

to clearly differentiate between the original (RED) hybrid schedules and the new, Phase II schedules, the new schedules appear in a BLUE color scheme.



Letter from the Superintendent



Dear Parents, Guardians, Staff and Students,

When our students and staff left school on March 16, 2020, most of us could not imagine they would continue in a virtual learning model through the end of the year and return to school in a hybrid model in September. The abrupt shift required schools to quickly re-imagine how to best deliver virtual instruction and serve our students. And of course the continuation of the pandemic required many additional changes in the areas of PPE, cleaning, ventilation, meal deliveries, athletics, and more.

Today we are approaching the point where we cautiously hope to initiate Phase II, a combined cohort, four-mornings-a-week, hybrid learning model. The Leadership Team of Haddonfield School District has been working on this plan for months, anticipating the time when safety and health conditions would allow us to move forward. The following pages will show the new Phase II schedules, set to begin March 1st (K-2) and March 15th (grades 3-12) if COVID numbers continue to improve.

It is important to note, however, that the schedules for the original hybrid model (cohort A attends Monday and Tuesday, cohort B attends Thursday and Friday) and the contingency model (if schools are forced to close by state or county mandates) are still contained in these pages. If health conditions worsen, we might have to return to these more restrictive schedules.

We appreciate the difficulties and the stresses placed on students, staff and families over the last five months. We also realize that each of us has unique circumstances, perspectives, and feelings about how best to return to school. During this process, different Phase II models were explored and reviewed with feedback from families, students, staff, community members and frequent consultation with our district physician and nursing staff. As always, our planning must balance safety, instruction, and operations in a way to provide the best solution for all 1,500 families and 350 staff members in our district.



Letter from the Superintendent cont'd ...



We continue to follow guidelines and absorb information from Camden County, the New Jersey Department of Education and other health and safety organizations as we plan to bring students into our buildings for more in-person instruction. Regular updates and changes have the potential to require us to rethink and rework our plans.



The result of this work is spelled out in this REVISED document, "Haddonfield School District: On the Road Back." Within this document, families and staff will find information about our guiding principles, the process followed, instructional models, FAQs, and contingency plans for distance learning in the event schools may be mandated to close.



Haddonfield School District takes our responsibilities to our families, staff, and community seriously. We understand our obligation to meet the safety and educational needs of our students and staff. We have a proud history of providing our students with a high quality education, and we are committed to maintaining those standards. As a result, the Phase II plan outlined in this document provides a balance of ensuring a safe and healthy environment while also providing access to a quality education.



Sincerely,

Charles Klaus
Superintendent of Schools
Haddonfield School District



How to Use this Document

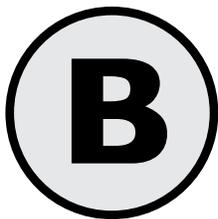
This document provides information about contributors, the decision-making process, sample class schedules, state requirements, health procedures and more. We ask you to familiarize yourself with our plans so you can make an informed decision about your student's(s') attendance in school this year.



HYBRID MODELS

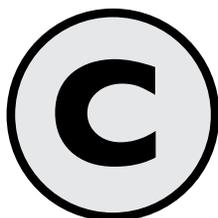
Haddonfield School District opened on September 8th with a hybrid learning plan that includes some in-person learning and some virtual learning.

Phase II combined cohort/hybrid learning plan is set to begin March 1st (K-2) and March 15th (grades 3-12).
Schedules for all grade levels follow on pages 14-19.



VIRTUAL MODEL

If you choose not to send your student(s) to school for the hybrid model, your student(s) may stay home and the district will provide virtual instruction. See page 20 for a sample schedule.



CONTINGENCY MODEL if schools are required to close

If the state or county agencies dictate school closures, we will proceed with our contingency plans for 100% virtual learning. Sample schedules for all grade levels follow on pages 21-26.



Guiding Principles

Our Guiding Principles for Safely Reopening Schools

- **To ensure the safety and wellness of students, staff and the community at large**
- **To deliver high-quality instruction to students, regardless of the delivery model**
- **To optimize the use of resources (space, material, personnel)**
- **To engage community members and stakeholders in plan development**

STEERING COMMITTEE

Superintendent:

Chuck Klaus

Assistant Superintendent:

Gino Priolo

Board of Education:

Adam Sangillo, President

David Siedell, Vice President

Justin Benford

Thomas Vecchio

District Leaders:

Academics - Colleen Murray

Special Education - Carmen Henderson

Budget - Michael Catalano

Facilities - Timothy McFerren

Communications - Polly Mitchell

Action Team Chairs:

Gerry Bissinger

Michael Catalano

Valerie Cline

Colleen Murray

Gino Priolo

HEA Co-Presidents:

Rachel Gould

Sean Sweeney

ACTION TEAMS

COMMUNICATIONS**Gerry Bissinger, Principal**

Katie Gorman, Parent

Katie Green, Faculty

Linda Hochgertel, BOE

Jackie Incollingo, Parent

Polly Mitchell,

Communications Specialist

HEALTH & WELLNESS**Valerie Cline, Principal**

Michelle Barranger, School Nurse

Jamie Galezniak, Athletic Trainer

Beth Herrera, School Nurse

Regina Mango, School Nurse

Jennifer Naticchia,

District Physician

Dana Reganata, School Nurse

Rebecca Kurnik Seshasai, Parent

Christine Sheehan, Parent

INSTRUCTION**Colleen Murray,****Chief Academic Officer**

Courtney Baker, Faculty

Amelia Carolla, Parent

Jaime Grookett, BOE

Anne Keith Kennedy, Parent

Monica Yant Kinney, Parent

Dan Licata, Assistant Principal

Angela Lloyd, Faculty

David Reader, Faculty

Karen Russo, Assistant Principal

Shannon Simkus, Principal

[Instruction Team](#)

[Sub-Committees](#)

OPERATIONS**Michael Catalano,****Business Administrator**

Lefteris Banos, Athletic Director/

Transportation Director

Katie Gorman, Parent

Rachel Gould, Faculty/

HEA Co-President

Susan Kutner, BOE

Timothy McFerren,

Director of Facilities

John Miller, Director of Technology

Heather Paoli, BOE

Corinne Welsh, Faculty

SOCIAL-EMOTIONAL LEARNING**Gino Priolo,****Assistant Superintendent**

Rachel Fricke, Parent

Lynn Hoag, BOE

Kristin Leren, School Psychologist

Tracy Ann Matozzo, Principal

Tammy McHale, Principal

Hamisi Tarrant, Dean of Student Life



Planning Timeline



June 17, 2020



HSD formed Steering Committee.

June 26, 2020



Governor Murphy released “The Road Back: Restart and Recovery Plan for Education”

June 2020



HSD formed Action Teams in areas of Communications, Health & Wellness, Instruction, Operations, and Social-Emotional Learning.

June 2020



8 Focus Groups held (teachers, parents, students)

July 2, 2020



HSD sent survey to all parents/guardians and faculty.

July 2020



More than 25 Action Team meetings were conducted throughout the month. Steering Committee also met regularly to ensure clear communication.

July 13-23, 2020



Administrative Team held 40+ hours of daily planning sessions

July 15, 2020



HSD released first draft of Return-to-School Plan.

July 16, 2020



The administration shared details of the first draft of Return-to-School Plan and elicited public comments and questions.

July 17, 2020



Comment form was shared again, posted on HSD website and social media.

July 28, 2020



Presented final reopening plan to BOE

January 2021



Phase II Plans presented

February 3, 2021



Preliminary parent survey sent

February 18, 2021



HSD finalizes Phase II plans

February 19, 2021



Final parent survey sent

March 1, 2021



Phase II schedules begin for grades K-2

March 15, 2021



Phase II schedules begin for grades 3-12

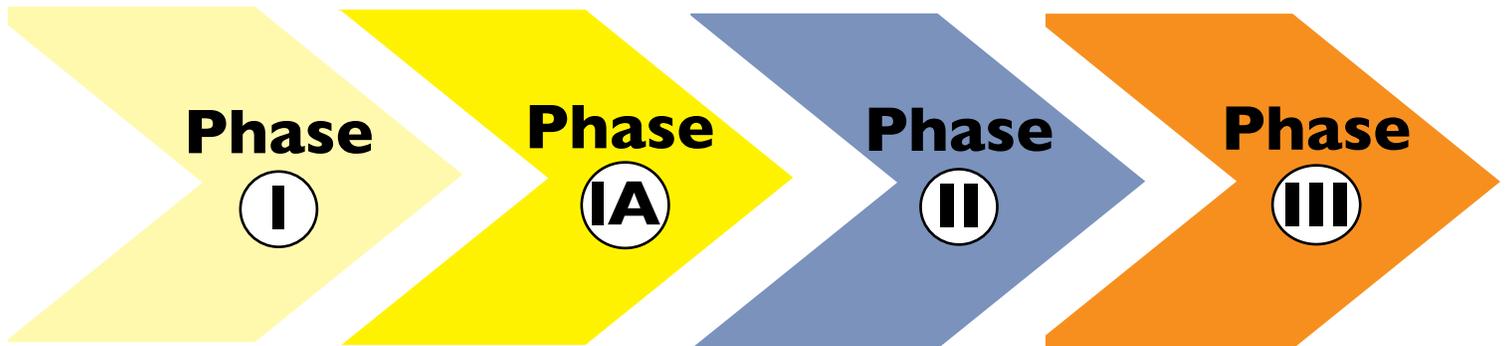


Return Phases

Phase I: School began September 8th with a hybrid model.

Phase II: We expect to implement Phase II Combined Cohort model in March.

Phase III: We hope to move into Phase III when health and safety conditions are greatly improved and state and county guidance changes.



Phase I:

Students return on an A/B cohort hybrid model with both in-person and virtual learning, 2-days in school with a reduced day (approximately 4 hours per day) and 3 days at home per week. There is an online-only option.

Phase IA: (February 17)
Elementary students with IEPs began attending in school four half-days per week.

Phase II:

Hybrid combined cohort model: students attend four mornings a week, maintaining Virtual Wednesdays and lunch at home.

Kindergarten will attend five half days. Preschool attendance remains unchanged: five half days (a.m. or p.m.).

There is an online-only option for all students.

Phase III:

Full return to a normal school day.

There is an online-only option provided.

PLEASE NOTE: Haddonfield School District will offer 100% virtual education option to students in all three phases.



Learning Model **A**: Hybrid

ELEMENTARY Hybrid Model

Students will attend school 2 days per week with students working virtually the remaining 3 days. Grades 1-5 will attend 8:30-12:45. Kindergarten will attend 8:45-12:45. Students will be assigned to Cohort 1 Gray (A-L) and Cohort 2 Red (M-Z). The alphabet will be split by letter to ensure that all students in one family at the elementary level go to school on the same days. *Class lists may be adjusted in an attempt to balance classes and to ensure students can fit in the classroom using the guidelines for social distancing. Modifications are likely for how students with special needs are placed into a cohort, as this may not rely strictly upon last name. Students who are a part of our most vulnerable population requiring more intensive mandated services as per their IEP will follow a schedule that takes into account their varying disabilities and that will provide them with the attention and time necessary to ensure they are successful in the curriculum. A letter was sent to their parents.*

MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY	
A-L In-Person Learning 8:30-12:45*	A-L In-Person Learning 8:30-12:45*	A-L In-Person Learning 8:30-12:45*	A-L In-Person Learning 8:30-12:45*	M-Z Virtual Learning 8:30-12:45*	M-Z Virtual Learning 8:30-12:45*	M-Z Virtual Learning 8:30-12:45*	M-Z Virtual Learning 8:30-12:45*	M-Z Virtual Learning 8:30-12:45*	M-Z Virtual Learning 8:30-12:45*
Virtual Learning 2:00-3:00									
M-Z Virtual Learning 8:30-12:45* and 2:00-3:00	M-Z Virtual Learning 8:30-12:45* and 2:00-3:00	M-Z Virtual Learning 8:30-12:45* and 2:00-3:00	M-Z Virtual Learning 8:30-12:45* and 2:00-3:00	A-L Virtual Learning 8:30-12:45* and 2:00-3:00					

UPDATED February, 2021.
Phase II Kindergarten schedule is on page 15.
Phase II Elementary schedule is on page 16.

Students who are participating in all-virtual instruction should have three check-ins/conferences with their teachers. These can be in small groups or 1:1 and will take place during the 2:15-3:00 block and/or on Wednesdays.

IN-PERSON SCHEDULE GRADES K-5	VIRTUAL SCHEDULE GRADES K-5
8:10 Arrival at School <i>*allows time for screening</i> <hr/> 8:30-12:45* In-Person Instruction Sample Classroom Schedule: 8:30 - 9:00 Morning Meeting 9:00 - 10:00 Math 10:00 - 11:00 Reading 11:00 - 12:00 Writing 12:00 - 12:30 Science or Social Studies <hr/> 12:45 Dismissal 1:00-2:00 Lunch/Recess at HOME <hr/> 2:00-3:00 (Virtual) Specials, Instrumental Music, Teacher Assignments, Principal Daily	8:30-12:45* Virtual Instruction Sample Classroom Schedule: <hr/> 8:30 Morning Work, Principal Daily 9:00 Live Streaming (followed by teacher-assigned work) 10:00 Live Streaming (followed by teacher-assigned work for Grade 5 ONLY) 11:00 Live Streaming (followed by teacher-assigned work) <hr/> 1:00-2:00 Lunch/Recess at HOME <hr/> 2:00-3:00 Specials, Instrumental Music, Teacher Assignments, Check-in/Conferences/ Small Group Instruction

We will utilize live streaming to our students' best advantage in the most developmentally and pedagogically appropriate ways.

*Kindergarten begins at 8:45.
 Schedule subject to change.



Learning Model **A**: Hybrid

ELEMENTARY Hybrid Model cont'd. SPECIALS and MUSIC

MONDAY		FRIDAY	
PE/Health (grades 1-5)		Music	
Specials 2:00-3:00		School day. Starts by 8:30 a.m.	

UPDATED
February, 2021.

Phase II Elementary
Specials schedule
is on page 17.

Orchestra and Band teachers will have a consistent schedule for students.
 Lessons will take place daily, in-person during the half-day schedule.
 All students who are participating in all-virtual instruction will be scheduled for a virtual lesson.
 Full Band/Orchestra will take place remotely from 2:00-3:00 daily on the schedule below.

BAND					
TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2:00-3:00	Gr. 5 Flute	Gr. 5 Clarinet	Gr. 5 Saxophone	Gr. 5 Trumpet/Trombone	Gr. 5 Drums

ORCHESTRA					
TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2:00-3:00	Gr. 4/5 Violin	Gr. 4/5 Viola	Gr. 4/5 Cello	Gr. 4/5 Bass	Flex for Band conflicts



Learning Model **A**: Hybrid

HIGH SCHOOL Hybrid Model

Students in grades 9-12 will attend school 2 days per week with students working virtually the remaining 3 days. Students will be assigned to Cohort 1 Gray (A-L) and Cohort 2 Red (M-Z). The alphabet will be split by letter to ensure that all students in one family at the middle school level go to school on the same days. *Class lists may be adjusted in an attempt to balance classes and to ensure students can fit in the classroom using the guidelines for social distancing. Modifications are likely for how students with special needs are placed into a cohort, as this may not rely strictly upon last name. Students who are a part of our most vulnerable population requiring more intensive mandated services as per their IEP will follow a schedule that takes into account their varying disabilities and that will provide them with the attention and time necessary to ensure equitable access to the curriculum. A letter was sent to their parents.*

GRADES 9-12					
	MONDAY A-L In Person M-Z Live Stream	TUESDAY	WEDNESDAY	THURSDAY In Person	FRIDAY M-Z In Person A-L Live Stream
8:00-9:04 In-Person					Period 2
9:07-10:11 In-Person					Period 4
10:14-11:18 In-Person	Period 5	Period 6	Period 7	Period 8	Period 6
11:21-12:25 In-Person	Period 7	Period 8	Period 4 10:15-10:55	Period 7	Period 8
	Virtual Learning Office Hours (per teacher & as needed)	Virtual Learning Office Hours (per teacher & as needed)	Period 5 11:00-11:40	Virtual Learning Office Hours (per teacher & as needed)	Virtual Learning Office Hours (per teacher & as needed)
12:55-1:25 Virtual	Period 1	Period 2	Lunch 12:25-1:00	Period 1	Period 2
1:27-1:57 Virtual	Period 3	Period 4	Period 7 1:00-1:40	Period 3	Period 4
1:59-2:29 Virtual	Period 5	Period 6	Period 8 1:45-2:25	Period 5	Period 6
2:31-3:01 Virtual	Period 7	Period 8	Office Hours 2:30-3:15	Period 7	Period 8

UPDATED February, 2021.
Phase II High School schedule is on page 19.



Learning Model **A** Hybrid

Phase II

PRESCHOOL A.M./P.M. Model

In January, the Haddonfield School District changed the preschool schedule from two half days per week to five half days per week. This will not change when other grade levels move to their Phase II model. Students have been assigned to either the a.m. session or the p.m. session.

AM/PM SCHEDULE PRESCHOOL ONLY				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
A.M. Session 8:45-11:15				
P.M. Session 12:45-3:15				





Learning Model **A** Hybrid

Phase II

KINDERGARTEN PHASE II Model

Students will attend school five days per week with a shortened day on Wednesday. Students who choose in-person instruction will be assigned to their previously assigned classroom teacher. Students who choose all virtual instruction will be assigned to an all-virtual class taught by Ms. Wallace.

Why an earlier dismissal time on Wednesday?

This Wednesday time is scheduled so that teachers can meet with sick or quarantined students. If a student is home due to quarantine/illness, he/she will participate in live-stream lessons with Mrs. Wallace and will meet with the classroom teacher on Wednesday for 1:1 and small group reinforcement between 11:30 and 12:45. This will be scheduled in advance with the teacher, and a link will be provided.

IN-PERSON KINDERGARTEN SCHEDULE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:45-12:45	8:45-12:45	8:45-11:15	8:45-12:45	8:45-12:45

ALL-VIRTUAL KINDERGARTEN SCHEDULE

TIME	MONDAY - FRIDAY					
8:45-9:00	Live Meeting / Morning Meeting					
9:00-9:30	Live Lesson #1					
9:30-9:50	Teacher-assigned follow-up activities and small group instruction / 1:1 instruction**					
9:50-10:20	Live Lesson #2					
10:20-10:40	Teacher-assigned follow-up activities and small group instruction / 1:1 instruction**					
10:40-11:00	Snack and recess					
11:00-11:30	Live Lesson #3					
11:30-11:45	Teacher-assigned follow-up activities and small group instruction / 1:1 instruction**					
11:45-12:15	Complete asynchronous work provided by the all-virtual teacher					
12:15-12:45	Principal Daily	MONDAY no specials	TUESDAY Library	WEDNESDAY Art	THURSDAY World Language	FRIDAY Music

** Ms. Wallace will meet with each student a minimum of 2 times per week for 1:1 or small group instruction.



Learning Model **A** Hybrid

Phase II

ELEMENTARY PHASE II Hybrid Model

Students in grades 1-5 will attend school 4 mornings per week with students working virtually on Wednesdays. Student cohorts will be combined. *Students who are a part of our most vulnerable population requiring more intensive mandated services as per their IEP will follow a schedule that takes into account their varying disabilities and that will provide them with the attention and time necessary to ensure equitable access to the curriculum.*

PHASE II HYBRID SCHEDULE GRADES 1-5

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>All Students In-Person Learning 8:30-12:45*</p> <p>Virtual Learning 2:00-3:00</p>	<p>All Students In-Person Learning 8:30-12:45*</p> <p>Virtual Learning 2:00-3:00</p>	<p>ALL STUDENTS VIRTUAL LEARNING</p> <ul style="list-style-type: none"> •Morning Meeting •Asynchronous learning •Independent work •Collaborative planning for staff •Grading •Assessment •Small group instruction 	<p>All Students In-Person Learning 8:30-12:45*</p> <p>Virtual Learning 2:00-3:00</p>	<p>All Students In-Person Learning 8:30-12:45*</p> <p>Virtual Learning 2:00-3:00</p>

IN-PERSON SCHEDULE GRADES 1-5

VIRTUAL SCHEDULE GRADES 1-5

<p>8:10 Arrival at School <i>*allows time for screening</i></p> <hr/> <p>8:30-12:45* In-Person Instruction Sample Classroom Schedule:</p> <p>8:30 - 9:00 Morning Meeting 9:00 - 10:00 Math 10:00 - 11:00 Reading 11:00 - 12:00 Writing 12:00 - 12:30 Science or Social Studies</p> <hr/> <p>12:45 Dismissal 1:00-2:00 Lunch/Recess at HOME</p> <hr/> <p>2:00-3:00 (Virtual) Specials, Instrumental Music, Teacher Assignments, Principal Daily</p>	<p>8:30-12:45* Virtual Instruction Sample Classroom Schedule:</p> <hr/> <p>8:30 Morning Work, Principal Daily 9:00 Live Streaming (followed by teacher-assigned work) 10:00 Live Streaming (followed by teacher-assigned work for Grades 4 and 5 ONLY) 11:00 Live Streaming (followed by teacher-assigned work)</p> <hr/> <p>1:00-2:00 Lunch/Recess at HOME</p> <hr/> <p>2:00-3:00 Specials, Instrumental Music, Teacher Assignments, Check-in/Conferences/ Small Group Instruction</p>
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Learning Model **A** Hybrid

Phase II

ELEMENTARY CONTINUED SPECIALS for the PHASE II Hybrid Model

SPECIALS				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
PE/Health (grades 1-5 only)	Library	Art	WL	Music

Specials are asynchronous and can be done at any point during the school day. 2:00-3:00 is a suggested time. All special area lessons will be available by 8:30 a.m. on the morning of the assigned special.

Orchestra and Band teachers will have a consistent schedule for students.

Lessons will take place daily, in-person during the half-day schedule.

All students who are participating in all-virtual instruction will be scheduled for a virtual lesson.

Full Band/Orchestra will take place remotely from 2:00-3:00 daily on the schedule below.

BAND					
TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2:00-3:00	Gr. 5 Flute	Gr. 5 Clarinet	Gr. 5 Saxophone	Gr. 5 Trumpet/Trombone	Gr. 5 Drums

ORCHESTRA					
TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2:00-3:00	Gr. 4/5 Violin	Gr. 4/5 Viola	Gr. 4/5 Cello	Gr. 4/5 Bass	Flex for Band conflicts



Learning Model **A** Hybrid



MIDDLE SCHOOL PHASE II Hybrid Model

Students in grades 6-8 will attend school 4 mornings per week with students working virtually on Wednesdays. Student cohorts will be combined. *Students who are a part of our most vulnerable population requiring more intensive mandated services as per their IEP will follow a schedule that takes into account their varying disabilities and that will provide them with the attention and time necessary to ensure equitable access to the curriculum.*

PHASE II SCHEDULE GRADES 6-8

	Monday A Day All Students	Tuesday A Day All Students	Wednesday A or B Day All Students/All Virtual 3/17 B Day 4/14 A Day 3/24 A Day 4/21 B Day 3/31 B Day 4/28 A Day 4/7 OFF	Thursday B Day All Students	Friday B Day All Students
8:05-9:05	1	2	Period 1 8:00-8:40	1	2
9:10-10:10	3	4	Period 2 8:45-9:25	3	4
10:15-11:15	5	6	Period 3 9:30-10:10	5	6
11:20-12:20	7	8	Period 4 10:15-10:55	7	8
12:25-1:15	Lunch at Home	Lunch at Home	Period 5 11:00-11:45	Lunch at Home	Lunch at Home
	Monday A Day	Tuesday A Day	Period 6 11:45-12:25	Thursday B Day	Friday B Day
1:15-1:40 Virtual office hours or live-stream session	1	2	Lunch 12:25-1:00	1	2
1:42-2:07 Virtual office hours or live-stream session	3	4	Period 7 1:00-1:40	3	4
2:09-2:34 Virtual office hours or live-stream session	5	6	Period 8 1:45-2:25	5	6
2:36-3:01 Virtual office hours or live-stream session	7	8		7	8



Learning Model **A** Hybrid

Phase II

HIGH SCHOOL PHASE II Hybrid Model

Students in grades 9-12 will attend school 4 mornings per week with students working virtually on Wednesdays. Students Cohorts will be combined. *Students who are a part of our most vulnerable population requiring more intensive mandated services as per their IEP will follow a schedule that takes into account their varying disabilities and that will provide them with the attention and time necessary to ensure equitable access to the curriculum.*

PHASE II SCHEDULE GRADES 9-12					
	MONDAY	TUESDAY	WEDNESDAY All Virtual	THURSDAY	FRIDAY
8:00-9:04 In-Person	Period 1	Period 2	Period 1 8:00-8:40	Period 1	Period 2
9:07-10:11 In-Person	Period 3	Period 4	Period 2 8:45-9:25	Period 3	Period 4
10:14-11:18 In-Person	Period 5	Period 6	Period 3 9:30-10:10	Period 5	Period 6
11:21-12:25 In-Person	Period 7	Period 8	Period 4 10:15-10:55	Period 7	Period 8
Lunch	In-person and virtual students	In-person and virtual students		In-person and virtual students	In-person and virtual students
12:15-1:40 Virtual office hours or live-stream session	Period 1	Period 2	Period 5 11:00-11:40	Period 1	Period 2
1:42-2:07 Virtual office hours or live-stream session	Period 3	Period 4	Period 6 11:45-12:25	Period 3	Period 4
2:09-2:34 Virtual office hours or live-stream session	Period 5	Period 6	Lunch 12:25-1:00	Period 5	Period 6
2:36-3:01 Virtual office hours or live-stream session	Period 7	Period 8	Period 7 1:00-1:40	Period 7	Period 8
			Period 8 1:45-2:25		

Homeroom Schedule:
 8:00-8:57 Period 1
 9:00-9:57 Period 3
 10:00-10:25 HR
 10:28-11:25 Period 5
 11:28-12:25 Period 7



Learning Model **B**: Virtual

VIRTUAL LEARNING WHILE DISTRICT OFFERS HYBRID EDUCATION

If you choose not to send your student(s) to school for the hybrid model, your student(s) may stay home and the district will provide virtual instruction.

VIRTUAL LEARNING				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:45-12:45 PS and K	8:45-12:45 PS and K	ENTIRE DISTRICT VIRTUAL LEARNING <ul style="list-style-type: none"> •Asynchronous learning •Independent work •Collaborative planning for staff •Grading •Assessment •Small group instruction 	8:45-12:45 PS and K	8:45-12:45 PS and K
8:30-12:45 and 2:00-3:00 Grades 1-5	8:30-12:45 and 2:00-3:00 Grades 1-5		8:30-12:45 and 2:00-3:00 Grades 1-5	8:30-12:45 and 2:00-3:00 Grades 1-5
8:00-12:25 and 1:00-3:00 Grades 6-12	8:00-12:25 and 1:00-3:00 Grades 6-12		8:00-12:25 and 1:00-3:00 Grades 6-12	8:00-12:25 and 1:00-3:00 Grades 6-12





Contingency **C**: Only if Schools are Required to Close

PRESCHOOL Contingency Model

The Contingency Virtual Model is our contingency plan in the event that state guidance or county health department directives require us to close schools.

Time	Monday - Friday AM and PM Students Combined
8:45-9:00	Daily Announcements
9:00-9:30	Large Group Lesson
9:30-10:30	Social Skills Games in Small Groups
10:15-11:00	Snack/Recess
11:00-12:00	Small Group Learning in Literacy, Math and Handwriting
12:00-12:15	Closing/Goodbye

*Each teacher will meet with each student a minimum of 2x per week for 1:1 or small group instruction.



Contingency **C**: Only if Schools are Required to Close

The Contingency Virtual Model is our contingency plan in the event that state guidance or county health department directives require us to close schools.

KINDERGARTEN Contingency Model

Time	Monday - Friday
8:45-9:15	Principal Daily and Specials Monday - No Special Tuesday - Library Wednesday - Art Thursday - World Language Friday - Music
9:14-9:45	Morning Meeting and Live Lesson #1
9:45-10:15	Scheduled 1:1 or small groups* Teacher-assigned work
10:15-10:45	Snack/Recess
10:45-11:00	Teacher-assigned work
11:00-11:30	Live Lesson #2
11:30-12:00	Scheduled 1:1 or small groups* Teacher-assigned work

*Each teacher will meet with each student a minimum of 1x per week for 1:1 or small group instruction.



Contingency **C**: Only if Schools are Required to Close

The Contingency Virtual Model is our contingency plan in the event that state guidance or county health department directives require us to close schools.

GRADES 1-3 Contingency Model

Time	Monday - Friday
8:30-9:00	Principal Daily
9:00-9:30	Morning Meeting followed immediately by Live Lesson #1
9:30-10:00	1:1 and small group instruction and teacher-assigned work*
10:00-10:30	Snack/Recess
10:30-11:00	Teacher-assigned work in core content areas
11:00-11:30	Live Lesson #2
11:30-12:00	1:1 and small group instruction and teacher-assigned work*
12:00-1:00	Lunch/Recess (extracurriculars)
1:00-1:45	Daily Special assigned in Google Classroom
1:45-3:00	Social Studies, Science, IXL, Raz Kids, Epic, 30 minutes of independent reading, Xtra Math, Typing Agent
3:00	Extracurriculars

*Each teacher will meet with each student a minimum of 1x per week for 1:1 or small group instruction.

** Orchestra lessons will be scheduled synchronously throughout the day. Orchestra rehearsals will take place from 7:45-8:20 a.m. (scheduled dates will be provided).



Contingency **C**: Only if Schools are Required to Close

The Contingency Virtual Model is our contingency plan in the event that state guidance or county health department directives require us to close schools.

GRADE 4-5 Contingency Model

Time	Monday - Friday
8:30-9:00	Principal Daily
9:00-9:30	Morning Meeting and Live Lesson #1
9:30-10:00	1:1 and small group instruction and teacher-assigned work*
10:00-10:30	Live Lesson #2
10:30-11:00	1:1 and small group instruction and teacher-assigned work*
11:00-11:30	Live Lesson #3
11:30-12:00	1:1 and small group instruction and teacher-assigned work*
12:00-1:00	Lunch/Recess (extracurriculars)
1:00-1:45	Daily Special assigned in Google Classroom
1:45-3:00	Social Studies, Science, IXL, Raz Kids, Epic, 30 minutes of independent reading, Xtra Math, Typing Agent
3:00	Extracurriculars

*Each teacher will meet with each student a minimum of 1x per week for 1:1 or small group instruction.

**Band and Orchestra lessons will be scheduled synchronously throughout the day. Band and Orchestra rehearsals will take place from 7:45-8:20 a.m. (scheduled dates will be provided).



Contingency **C**: Only if Schools are Required to Close

MIDDLE SCHOOL Contingency Model

The Contingency Virtual Model is our contingency plan in the event that state guidance or county health department directives require us to close schools.

	MONDAY A Day All Students	TUESDAY A Day All Students	WEDNESDAY A/B Day Rotation All Students	THURSDAY B Day All Students	FRIDAY B Day All Students
8:00-9:05	1	2	Period 1 8:00-8:40	1	2
9:10-10:10	3	4	Period 2 8:45-9:25	3	4
10:15-11:15	5	6	Period 3 9:30-10:10	5	6
11:20-12:20	7	8	Period 4 10:15-10:55	7	8
12:25-1:15	Lunch	Lunch	Period 5 11:00-11:45	Lunch	Lunch
PM Sessions	Monday A Day	Tuesday A Day	Period 6 11:45-12:25	Thursday B Day	Friday B Day
1:15-1:40 Office Hours	1	2	Lunch 12:25-1:00	1	2
1:42-2:07 Office Hours	3	4	Period 7 1:00-1:40	3	4
2:09-2:34 Office Hours	5	6	Period 8 1:45-2:25	5	6
2:36-3:01 Office Hours	7	8		7	8

* Mondays include odd class periods one week and even class periods the next.

Office hours by period. Staff can mandate students to attend 1:1, small group, review, assessment redo, and in the event of an absence (excused or unexcused).



Contingency **C**: Only if Schools are Required to Close

HIGH SCHOOL Contingency Model

The Contingency Virtual Model is our contingency plan in the event that state guidance or county health department directives require us to close schools.

	MONDAY Live Stream	TUESDAY Live Stream	WEDNESDAY Live Stream/ Asynchronous Learning	THURSDAY Live Stream	FRIDAY Live Stream
8:00-9:04	1	2	1st Period 8:00-8:40	1	2
9:07-10:11	3	4	2nd Period 8:45-9:25	3	4
10:14-11:18	5	6	3rd Period 9:30-10:10	5	6
11:21-12:25	7	8	4th Period 10:15-10:55	7	8
12:25-1:15 Lunch			5th Period 11:00-11:40		
1:15-1:40 Office Hours Asynchronous	1	2	6th Period 11:45-12:25	1	2
1:42-2:07 Office Hours Asynchronous	3	4	Lunch 12:25-1:00	3	4
2:09-2:34 Office Hours Asynchronous	5	6	7th Period 1:00-1:40	5	6
2:36-3:01 Office Hours Asynchronous	7	8	8th Period 1:45-2:25	7	8

In an effort to provide an enhanced online learning experience, there will be a greater emphasis on synchronous learning. The expectation is that all teachers meet with their students for live instruction for a minimum of 30-minutes per period. Teachers will be available to students for the entirety of the class period.



State Requirements and Resources

RESOURCES

[NJDOE The Road Back: Restart and Recovery Plan for Education](#)

[CHOP Policy Memo](#)

[Parent Survey Summary](#)

[Staff Survey Results](#)

[Community Feedback](#)



School districts must:

- Complete and communicate the structure of the school reopening plan 30-days prior to the start of the school year.
- Complete and communicate full reopening plans on the district website by August 30.
- Establish a reopening committee consisting of a stakeholder group that is representative of our schools and community.
- Create a Pandemic Response Team with diverse representation from the school community to centralize, expedite, and implement COVID-19 related decision-making.
- Follow NJDOE standards and provide instruction across all key content areas.
- Follow IDEA, 504 and ADA, plus all other special education laws and protocols.
- Follow NJDOE, state, and federal health guidelines and procedures for individuals who test positive for COVID-19.
- Follow NJDOE, state and federal health safety protocols around food service, daily cleanings and other school operations.
- Prepare students, staff, and families via clear, continuous communication with the school community.
- Adopt contingency plans for emergency operations in the event facility closure becomes necessary



Summary of PPE Measures

STUDENTS

All (PK-12) students are required to wear face coverings unless exempted due to health conditions. Disposable masks, provided by the district, will also be available.

Students who cannot wear a face covering for medical reasons will be provided a desk shield and/or face shield.

Temperature checks occur daily for all students.

Students will wash hands for at least 20 seconds at regular intervals, including before eating, after using the bathroom, and after blowing their noses/coughing/sneezing. When hand washing is not available, hand sanitizer should be used.

Number of students in bathrooms will be limited and every other stall will be in use.

Students will remain in classrooms when possible; teachers will travel.

Portable desk shields will be available for small group instruction.

STAFF

Face coverings are mandatory. Staff will have the option to wear a face shield (provided by the district) as an additional precaution. All staff received N95 masks.

Temperature checks occur daily.

N95 masks and gowns are available in nurse's office.

COVID-19 screening conducted daily.

Staff will wash hands for at least 20 seconds at regular intervals, including before eating, after using the bathroom, and after blowing their noses/coughing/sneezing. When hand washing is not available, hand sanitizer should be used.

FACILITY

Visitors will not be allowed during the school day.

Masks are required for emergency school visits.

[Enhanced cleaning protocols](#)

Water fountains will not be in use. Bottle filling stations will be available.

Isolation rooms will be set up in every building.

Hand sanitizing stations will be in each classroom and throughout buildings.

Desk shields have been added to all students desks in grades PK to 5.

Physical guides will be installed to help ensure that staff and students remain at least six feet apart.

Desk shields were provided in high school and middle school science, nutrition and financial literacy classrooms.

Increased frequency for disinfecting bathrooms and high-touch points, including rest room and common areas disinfected 3 times while students are in buildings. All classrooms and office areas disinfected once nightly, and buses disinfected at the conclusion of each transportation run.

We have increased the state minimum of 10% fresh air circulation to a 20% minimum of fresh air at all times. While the minimum will be 20%, based on the weather, this can reach as high as 100%. We will also be running our HVAC systems in the evenings and on weekends to increase the fresh air circulation. We installed MERV-13 filters in all HVAC units, HEPA air purifiers were installed in all workspaces that do not have direct access to windows. Odorox hydroxyl generators have been purchased for all district nurse offices. These devices generate hydroxyls and other molecules that naturally kill bacteria, viruses, and mold.



General Safety Procedures

GENERAL PROCEDURES

During the pandemic, Haddonfield School District has taken every precaution to protect the health and safety of our students and staff. Using guidelines from organizations such as NJDOH, NJSIAA, NJEA and the CDC, we created the helpful “Decision Tree” document, shown below. The Decision Tree document includes the current protocols for isolation, quarantine and travel.

Please note: Because these guidelines change periodically, we suggest that families [check the online version of the Decision Tree](#) document which we update regularly.

Stay Safe 08033

COVID-19 Decision Tree

Isolation Protocol	Quarantine Protocol	Travel Protocol
<p>Confirmed COVID-19 positive: Symptomatic: Isolation. Can be discontinued 10 days after onset of symptoms along with:</p> <ul style="list-style-type: none"> Afebrile for last 24 hours of isolation, without fever-reducing medication. Improvement of all symptoms. <p>Asymptomatic: Isolation. Can be discontinued 10 days after the date of positive molecular test assured by the healthcare provider.</p> <p>Written medical clearance to return to school for all confirmed COVID-19 positive cases.</p> <p style="text-align: center;">↓</p> <ul style="list-style-type: none"> Household members follow quarantine protocol. Excluded from school/work for 14 days from the date of last exposure to the symptomatic individual.** <p>Symptoms consistent with COVID-19 without exposure:</p> <ul style="list-style-type: none"> Call your healthcare provider. Return to school with written medical clearance AND proof of a negative molecular test assured by the healthcare provider. Types of COVID19 Tests Admittance before 24 hours will not be accepted. Household members stay home while the test is pending. Without a test, remain home for 10 days of isolation after onset of symptoms. <ul style="list-style-type: none"> Household members quarantine.** <p>A purely clinical alternative medical diagnoses without a negative test are no longer accepted.</p>	<p style="text-align: center;">--14 Days--</p> <ul style="list-style-type: none"> CDC and HSD continue to endorse quarantine for 14 days. Stay home and watch for symptoms until 14 days after the last day of exposure. Who needs to quarantine? People who have been in close contact with someone who has COVID-19. People who develop symptoms again within 3 months of their first bout of COVID-19 may need to be tested again if there is no other cause identified for their symptoms. Household members may be required to stay home for a minimum of 24 days.** <p style="text-align: center;">↓</p> <p style="text-align: center;">Exemption from Quarantine</p> <ul style="list-style-type: none"> People who have had COVID-19 within the past 3 months. Individuals who have been fully vaccinated are excluded from quarantine for 90 days beginning two weeks after full vaccination. <p style="text-align: center; color: #0056b3;"> COVID-19 Activity Level Index (CALI) Weekly Reports </p>	<p>Travelers and NJ residents returning from any U.S. state or territory beyond the immediate region (New York, Connecticut, Pennsylvania, and Delaware) should self-quarantine following recommendations from the CDC per NJ COVID-19 Info Hub. Compliance is expected.</p> <p style="text-align: center;">↓</p> <ul style="list-style-type: none"> If travel is unavoidable, travelers should consider getting tested with a viral test (not an antibody test) 1-3 days before the trip and again 3-5 days after the trip. If travelers test positive, they should self-isolate for at least 10 days and should postpone travel during that time. If travelers test negative, they should quarantine for a full 7 days after travel. If testing is not available (or if the results are delayed), travelers should quarantine for 10 days after travel. <p style="text-align: center; color: #0056b3;"> Frequently Asked Questions and Answers for Parents/Guardians </p>



General Safety Procedures cont'd ...

PLEASE REFER TO
THE DOCUMENT
“[HEALTH OFFICE
GUIDELINES](#)”

on our website
for more detailed
information, including:

School Support

Non-pharmacological
Intervention
Recommendations for
Communicable Diseases

Isolation and Personal
Protection Equipment
(PPE) in the Nurses’
Offices

Respiratory Condition
and Afebrile/Febrile

Communicable Disease
Monitoring

Health Resources

SOME SPECIFIC GUIDELINES

1. ***Fever constitutes 100 degrees Fahrenheit or higher.***
However, evaluate the clinical picture. A temperature greater than normal 98.6 degrees Fahrenheit or higher with body aches likely indicates acute illness.
2. ***If presenting with COVID-19 symptoms*** (fever, cough, shortness of breath, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea), ***must follow up with a medical provider with a clearance note prior to returning to school.***

Nurses have the discretion to call the parent/guardian for consultation for possible dismissal if the child appears ill or complains of illness with no focal signs or symptoms or fever.

3. Have a parent/guardian call DOH Hotline for guidance regarding presenting symptoms if testing for COVID-19 is warranted. ***Call (24/7): 1-800-962-1253.***
 - a. Per the CDC:
 - i. **Persons with positive test result for COVID-19:**
Parents and staff must notify their principal(s). Stay home at least 10 days since symptoms first appeared AND until no fever for at least 24 hours without medication AND improvement of other symptoms. Siblings and household members also stay home for 14 days.
 - ii. **Persons with negative test result but symptoms with no other diagnosis:**
Stay home at least 10 days since symptoms first appeared AND until no fever for at least 24 hours without medication AND improvement of other symptoms. Siblings and household members also stay home for 14 days.



General Safety Procedures cont'd ...

PLEASE REFER TO
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“[HEALTH OFFICE
GUIDELINES](#)”

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and Afebrile/Febrile

Communicable Disease
Monitoring

Health Resources

SOME SPECIFIC GUIDELINES cont'd ...

iii. For persons with a COVID-19 diagnosis without a lab test or persons with symptoms consistent with COVID-19 without a medical evaluation (e.g. monitoring symptoms at home):

Stay home at least 10 days since symptoms first appeared AND until no fever for at least 24 hours without medication AND improvement of other symptoms. Siblings and household members also stay home for 14 days.

iv. For people with other diagnoses (e.g. strep throat) that explain the symptoms, or when a health care provider says symptoms are connected to a pre-existing condition:

Stay home until symptoms have improved. Follow specific return guidance for the health care provider or follow the [guidance from the NJ Department of Health](#).

If symptoms related to a pre-existing condition change or worsen, talk to a health care provider to determine next steps. Siblings and household members do not need to stay home. Healthcare Provider’s note upon return to school.





Increased Risks of the **A** Model



What are some of the increased risks associated with combining the cohorts?

Your child will be at greater risk for being exposed to and contracting COVID-19 returning in Phase II. This is due to less than 6 feet social distancing and a greater number of students in the classrooms

NJDOE and CDC guidelines still recommend at least 6 feet of physical distance to the greatest possible extent. While the Haddonfield BOE agrees with this recommendation, we will not be able to meet 6 feet of physical distancing in our classrooms based upon the Phase II preliminary survey data. Physical distancing between seating in the classrooms will be three to four feet, on average. Whenever physical distancing is less than 6 feet, there is an increased risk for exposure to and contracting COVID-19.

While we do monitor student, class, grade-level, and school trends of student symptoms reported, contact tracing only occurs for confirmed cases of COVID.

If a symptomatic student does not get tested for COVID and is only excluded due to symptoms, contact tracing will not occur and you will not be notified. You will only be notified if a close contact of your child tests positive for COVID. This is in accordance with NJDOH guidelines. Also, your child may be at risk based on not being told of a possible exposure to a close contact who has symptoms but has not been tested. This in turn leads to the possibility of unknowingly exposing others in your household and (y)our community.

When we are made aware of a COVID+ individual in our schools, our contact tracing includes an analysis of the class seating charts, as well as interviews with teachers. The students sitting adjacent to an infected individual, even if at 6 feet, are provided notices and required to be excluded from school. Factors that weigh into this include the degree of fresh air circulation in the classroom, indoor vs. outdoor, the potential that students moved their chairs/desks during the infectious period, the type of mask worn (and we can't guarantee that a student didn't have his/her mask down/below nose for a period of time), and that most class periods are well above 10-15 minutes.

In most instances during our current hybrid/cohort model, there are typically 2-3 students seated either at or slightly within 6 feet who are deemed close contacts and are required to be excluded from school for 14 days. With the Phase II combined cohort model, instead of 2-3 students deemed close contacts, that number will likely increase to 4-6 students at the elementary level and 5-7 students at the middle and high school levels.

In HSD's planning and preparation for Phase II implementation, several classrooms were set up based upon the preliminary Phase II survey data to help get a better understanding of what level of physical distancing was possible. This was done by identifying classes where a large, medium, and a small number of students were anticipated to return. Using head-to-head measurements, we were on average, able to achieve between 3 and 5 feet of physical distancing. In some K-2 classrooms, tables will be employed with students seated facing each other with 3 to 5 feet of physical distance, using head-to-head measurements, and with the use of a desk shield.

We also continue to urge our school community to get COVID testing when symptoms are present and/or if you or your child has a known exposure to a COVID+ individual and/or an individual displaying COVID-like symptoms. We cannot require COVID testing.



FAQs

[Frequently asked questions for Haddonfield Staff](#)

[Frequently asked questions for Haddonfield Parents/Guardians](#)

HOW TO INDICATE YOUR STUDENT'S/S' ATTENDANCE PLANS FOR PHASE II

The final survey will be made available to parents on February 19, 2021. Please go to the [Genesis Parent Portal](#). You will find the survey there under Messages.

For parents of students in grades K-2:

*Please indicate your student's learning choice no later than **Wednesday, February 24.***

For parents of students in grades 3-12:

*Please indicate your student's learning choice no later than **Wednesday, March 10.***

Phase II model = Cohorts A and B will be combined to attend four half days on Monday, Tuesday, Thursday and Friday. Arrival and dismissal times will not change; students will continue to go home for lunch, and we will maintain Virtual Wednesdays.

The fully virtual model is available to all students.

Phase II begins March 1st for K-grade 2 and on March 15th for grades 3-12.

*Please make sure to click on and complete this question for **each child** in Genesis. We will not assume that every child in your family is choosing the same option.*

*Once you have selected an option for your child, this cannot be changed due to district's planning purposes. **Changes to schedules** (i.e. move from virtual only to in-person learning or vice versa) **can only be made to coincide with a new marking period with notice provided to the school principal two weeks prior to the end of the marking period.** Students placed in "virtual instruction only" due to a documented medical necessity and/or following isolation, quarantine, or travel protocols, may return to in-person instruction pending medical clearance and documentation.*