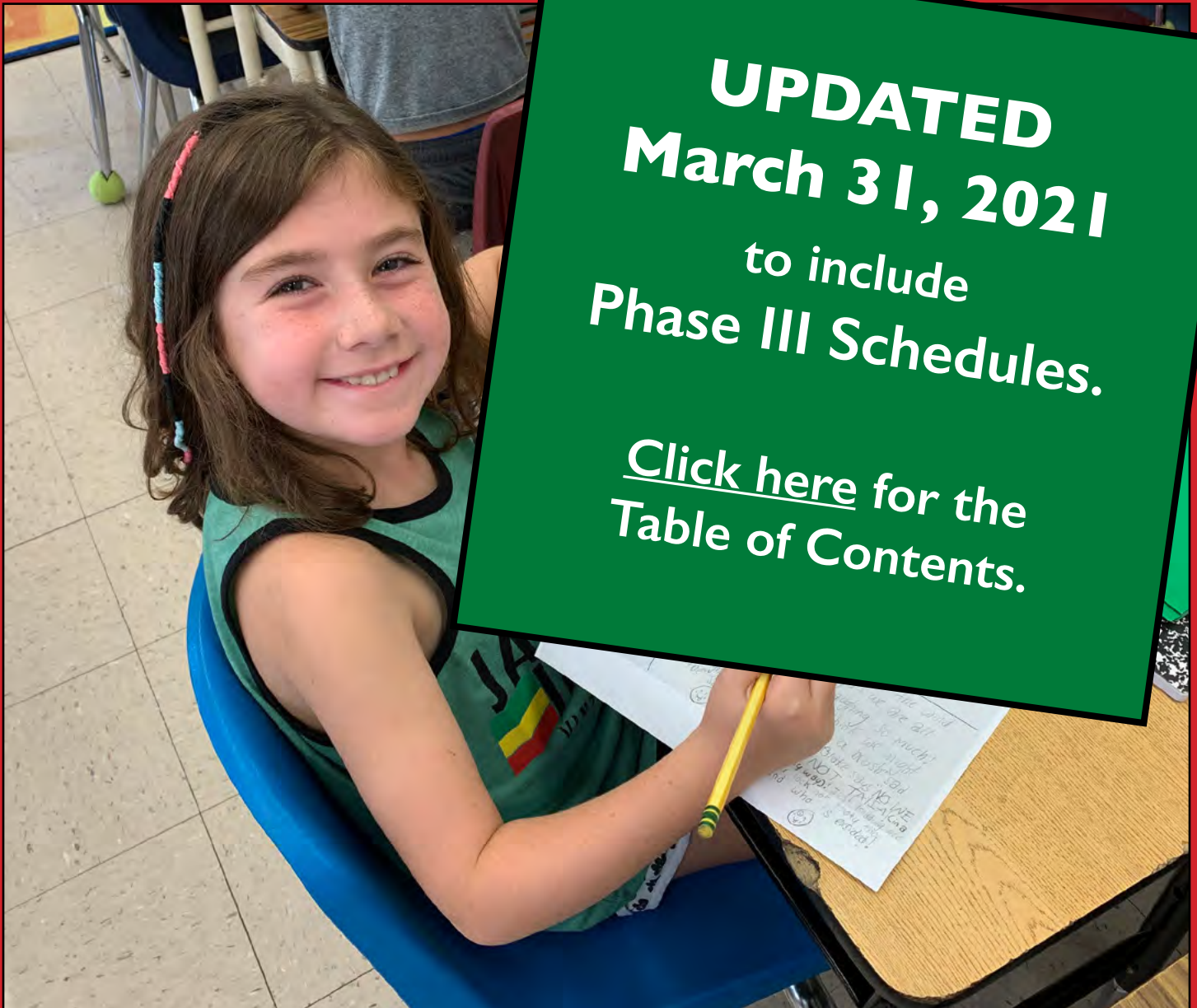




Haddonfield School District

On the Road Back

presented to the community at a Board Meeting on Tuesday, July 28, 2020



We nurture. We inspire. We empower.



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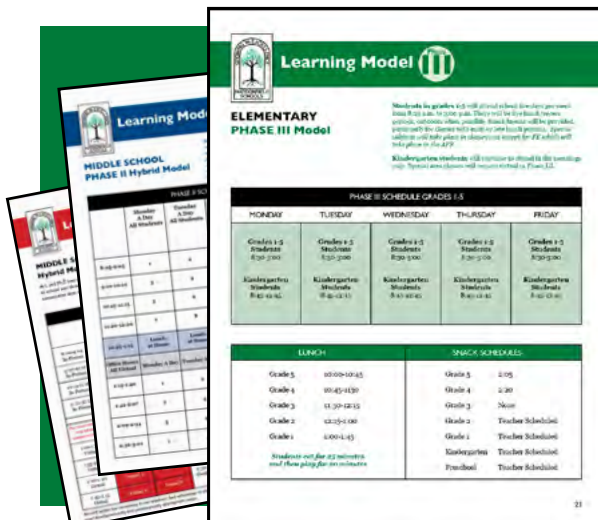
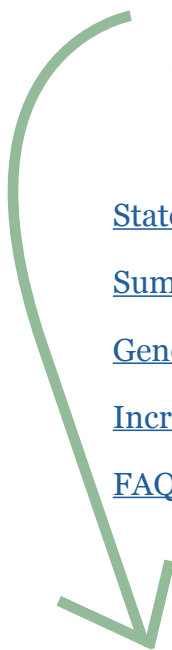
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*PLEASE NOTE:

to clearly differentiate between the original (RED) hybrid schedules and the Phase II combined-cohort schedules (BLUE), the new Phase III schedules appear in a GREEN color scheme.



Letter from the Superintendent

March 31, 2021



Dear Parents, Guardians, Staff and Students,

When our students and staff left school on March 16, 2020, most of us could not imagine they would continue in a virtual learning model through the end of the year and return to school in a hybrid model in September. The abrupt shift required schools to quickly re-imagine how to best deliver virtual instruction and serve our students. And of course the continuation of the pandemic required many additional changes in the areas of PPE, cleaning, ventilation, meal deliveries, athletics, and more.

Today we are approaching the point we have been anticipating for many, many months: initiating Phase III, bringing ALL students to school, all day, five days per week! (Of course, students and families may continue to choose the 100% virtual model through the end of this school year.)

The Leadership Team of Haddonfield School District has been working on this plan for months, anticipating the time when safety and health conditions would allow us to move forward. The following pages will show the new Phase III schedules, set to begin April 19th (grades 1-12) if major indicators continue to improve. (Preschool and kindergarten will continue in their current schedules.)

It is important to note, however, that the schedules for the **original hybrid model** (cohort A attending Monday and Tuesday, cohort B attending Thursday and Friday), the **Phase II combined-cohort model**, and the **contingency model** (if schools are forced to close by state or county mandates) are still contained in these pages. If health conditions worsen, we might have to return to one of these more restrictive schedules.

We appreciate the difficulties and the stresses placed on students, staff and families over the last year. We also realize that each of us has unique circumstances, perspectives, and feelings about how best to return to school. During this process, the Phase III model was explored and reviewed with feedback from families, students, staff, community members and frequent consultation with our district physician and nursing staff. As always, our planning must balance safety, instruction, and operations in a way to provide the best solution for all 1,500 families and 350 staff members in our district.



Letter from the Superintendent cont'd ...



We continue to follow guidelines and absorb information from Camden County, the New Jersey Department of Education and other health and safety organizations as we plan to bring students into our buildings for more in-person instruction. Regular updates and changes have the potential to require us to rethink and rework our plans.

The result of this work is spelled out in this REVISED (March 31, 2021) document, “Haddonfield School District: On the Road Back.” Within this document, families and staff will find information about our guiding principles, the process followed, instructional models, FAQs, and more. **Phase III schedules begin on page 20.**

Haddonfield School District takes our responsibilities to our families, staff, and community seriously. We understand our obligation to meet the safety and educational needs of our students and staff. We have a proud history of providing our students with a high quality education, and we are committed to maintaining those standards. As a result, the Phase III plan outlined in this document provides a balance of ensuring a safe and healthy environment while also providing access to a quality education.

Sincerely,

Charles Klaus
Superintendent of Schools
Haddonfield School District

How to Use this Document

This document provides information about contributors, the decision-making process, sample class schedules, state requirements, health procedures and more. We ask you to familiarize yourself with our plans so you can make an informed decision about your student's(s) attendance in school this year.



PHASE III

Phase III learning plan is set to begin April 19 (grades 1-12). Phase III model brings all students to school, all day, five days per week. Lunches are managed with some distancing. Kindergarten (all mornings) and preschool (AM/PM sessions) continue in their current models.

Successful entry into Phase III is dependent on major indicators remaining stable or improving.

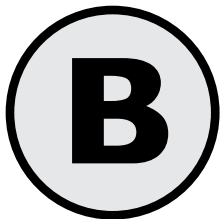
Schedules for all grade levels follow on pages 20-23.



HYBRID MODELS

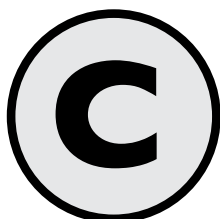
Haddonfield School District opened on September 8th with a hybrid learning plan that includes some in-person learning and some virtual learning.

Phase II combined cohort/hybrid learning plan began March 1st (K-2) and March 15th (grades 3-12).



VIRTUAL MODEL

If you choose not to send your student(s) to school for the hybrid model, your student(s) may stay home and the district will provide virtual instruction. See page 24 for a sample schedule.



CONTINGENCY MODEL if schools are required to close

If the state or county agencies dictate school closures, we will proceed with our contingency plans for 100% virtual learning.



Guiding Principles

Our Guiding Principles for Safely Reopening Schools

- **To ensure the safety and wellness of students, staff and the community at large**
- **To deliver high-quality instruction to students, regardless of the delivery model**
- **To optimize the use of resources (space, material, personnel)**
- **To engage community members and stakeholders in plan development**

STEERING COMMITTEE

Superintendent:

Chuck Klaus

Assistant Superintendent:

Gino Priolo

Board of Education:

Adam Sangillo, President

David Siedell, Vice President

Justin Benford

Thomas Vecchio

District Leaders:

Academics - Colleen Murray

Special Education - Carmen Henderson

Budget - Michael Catalano

Facilities - Timothy McFerren

Communications - Polly Mitchell

Action Team Chairs:

Gerry Bissinger

Michael Catalano

Valerie Cline

Colleen Murray

Gino Priolo

HEA Co-Presidents:

Rachel Gould

Sean Sweeney

ACTION TEAMS

COMMUNICATIONS**Gerry Bissinger, Principal**

Katie Gorman, Parent

Katie Green, Faculty

Linda Hochgertel, BOE

Jackie Incollingo, Parent

Polly Mitchell,

Communications Specialist

HEALTH & WELLNESS**Valerie Cline, Principal**

Michelle Barranger, School Nurse

Jamie Galezniak, Athletic Trainer

Beth Herrera, School Nurse

Regina Mango, School Nurse

Jennifer Naticchia,

District Physician

Dana Reganata, School Nurse

Rebecca Kurnik Seshasai, Parent

Christine Sheehan, Parent

INSTRUCTION**Colleen Murray,****Chief Academic Officer**

Courtney Baker, Faculty

Amelia Carolla, Parent

Jaime Grookett, BOE

Anne Keith Kennedy, Parent

Monica Yant Kinney, Parent

Dan Licata, Assistant Principal

Angela Lloyd, Faculty

David Reader, Faculty

Karen Russo, Assistant Principal

Shannon Simkus, Principal

[Instruction Team](#)

[Sub-Committees](#)

OPERATIONS**Michael Catalano,****Business Administrator**

Lefteris Banos, Athletic Director/
Transportation Director

Katie Gorman, Parent

Rachel Gould, Faculty/
HEA Co-President

Susan Kutner, BOE

Timothy McFerren,

Director of Facilities

John Miller, Director of Technology

Heather Paoli, BOE

Corinne Welsh, Faculty

SOCIAL-EMOTIONAL LEARNING**Gino Priolo,****Assistant Superintendent**

Rachel Fricke, Parent

Lynn Hoag, BOE

Kristin Leren, School Psychologist

Tracy Ann Matozzo, Principal

Tammy McHale, Principal

Hamisi Tarrant, Dean of Student Life



Planning Timeline



June 17, 2020



HSD formed Steering Committee.

June 26, 2020



Governor Murphy released “The Road Back: Restart and Recovery Plan for Education”

June 2020



HSD formed Action Teams in areas of Communications, Health & Wellness, Instruction, Operations, and Social-Emotional Learning.

June 2020



8 Focus Groups held (teachers, parents, students)

July 2, 2020



HSD sent survey to all parents/guardians and faculty.

July 2020



More than 25 Action Team meetings were conducted throughout the month. Steering Committee also met regularly to ensure clear communication.

July 13-23, 2020



Administrative Team held 40+ hours of daily planning sessions

July 15, 2020



HSD released first draft of Return-to-School Plan.

July 16, 2020



The administration shared details of the first draft of Return-to-School Plan and elicited public comments and questions.

July 17, 2020



Comment form was shared again, posted on HSD website and social media.

July 28, 2020



Presented final reopening plan to BOE

January 2021



Phase II Plans presented

February 3, 2021



Preliminary parent survey sent

February 18, 2021



HSD finalizes Phase II plans

February 19, 2021



Final parent survey sent

March 1, 2021



Phase II schedules begin for grades K-2

March 15, 2021



Phase II schedules begin for grades 3-12

April 19, 2021



Phase III begins for grades 1-12

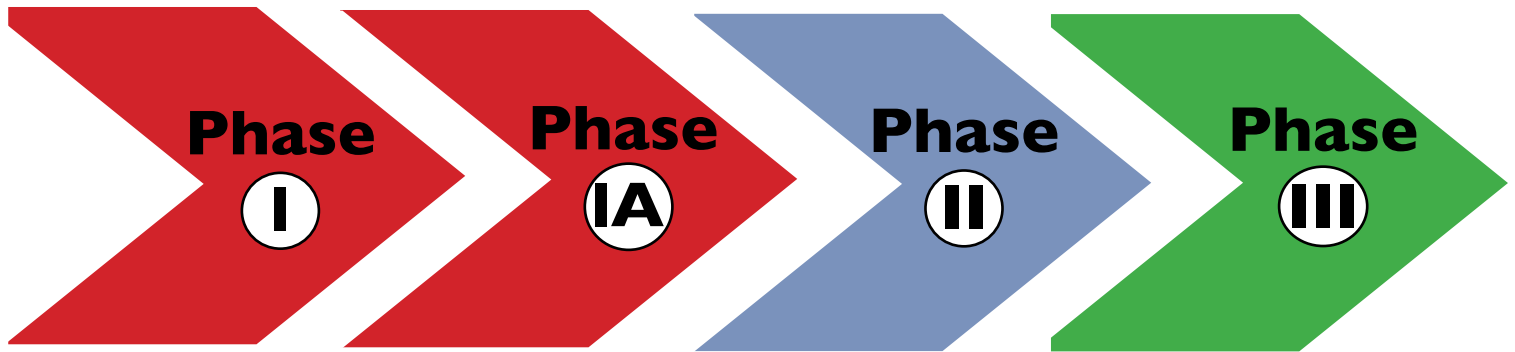


Return Phases

Phase I: School began September 8th with a hybrid model.

Phase II: We implemented Phase II Combined Cohort model in March.

Phase III: We plan to move into Phase III April 19 (grades 1-12)



Phase I:

Students return on an A/B cohort hybrid model with both in-person and virtual learning, 2-days in school with a reduced day (approximately 4 hours per day) and 3 days at home per week. There is an online-only option.

Phase IA: (February 17)
Elementary students with IEPs began attending in school four half-days per week.

Phase II:

Hybrid combined cohort model: students attend four mornings a week, maintaining Virtual Wednesdays and lunch at home.

Kindergarten will attend five half days. Preschool attendance remains unchanged: five half days (a.m. or p.m.).

There is an online-only option for all students.

Phase III:

Full return to a normal school day. Adjustments made to lunch schedules and spacing.

Kindergarten (five mornings) and preschool (AM/PM sessions) continue in their current models.

There is an online-only option provided.

PLEASE NOTE: Haddonfield School District will offer a 100% virtual education option to students through the end of the 2020-2021 school year..



Learning Model **A**: Hybrid

ELEMENTARY Hybrid Model

Students will attend school 2 days per week with students working virtually the remaining 3 days. Grades 1-5 will attend 8:30-12:45. Kindergarten will attend 8:45-12:45. Students will be assigned to Cohort 1 Gray (A-L) and Cohort 2 Red (M-Z). The alphabet will be split by letter to ensure that all students in one family at the elementary level go to school on the same days. *Class lists may be adjusted in an attempt to balance classes and to ensure students can fit in the classroom using the guidelines for social distancing. Modifications are likely for how students with special needs are placed into a cohort, as this may not rely strictly upon last name. Students who are a part of our most vulnerable population requiring more intensive mandated services as per their IEP will follow a schedule that takes into account their varying disabilities. We will provide them with the attention and time necessary to ensure each student's success. This information was sent to their parents.*

HYBRID

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
A-L In-Person Learning 8:30-12:45* Virtual Learning 2:00-3:00	A-L In-Person Learning 8:30-12:45* Virtual Learning 2:00-3:00	M-Z Virtual Learning 8:30-12:45* and 2:00-3:00 •Grading •Assessment •Small group instruction	M-Z Virtual Learning 8:30-12:45* and 2:00-3:00	M-Z Virtual Learning 8:30-12:45* and 2:00-3:00

Current Phase III Elementary schedule is on page 21.

Students who are participating in all-virtual instruction should have three check-ins/conferences/small-group instruction per week with their teachers. These can be in small groups or 1:1 and will take place during the 2:15-3:00 block and/or on Wednesdays.

IN-PERSON SCHEDULE GRADES K-5	VIRTUAL SCHEDULE GRADES K-5
8:10 Arrival at School <i>*allows time for screening</i> <hr/> 8:30-12:45* In-Person Instruction Sample Classroom Schedule: 8:30 - 9:00 Morning Meeting 9:00 - 10:00 Math 10:00 - 11:00 Reading 11:00 - 12:00 Writing 12:00 - 12:30 Science or Social Studies <hr/> 12:45 Dismissal 1:00-2:00 Lunch/Recess at HOME <hr/> 2:00-3:00 (Virtual) Specials, Instrumental Music, Teacher Assignments, Principal Daily	8:30-12:45* Virtual Instruction Sample Classroom Schedule: <hr/> 8:30 Morning Work, Principal Daily 9:00 Live Streaming (followed by teacher-assigned work) 10:00 Live Streaming (followed by teacher-assigned work for Grade 5 ONLY) 11:00 Live Streaming (followed by teacher-assigned work) <hr/> 1:00-2:00 Lunch/Recess at HOME <hr/> 2:00-3:00 Specials, Instrumental Music, Teacher Assignments, Check-in/Conferences/ Small Group Instruction

We will utilize live streaming to our students' best advantage in the most developmentally and pedagogically appropriate ways.

*Kindergarten begins at 8:45.
Schedule subject to change.



Learning Model **A**: Hybrid

ELEMENTARY Hybrid Model cont'd. SPECIALS and MUSIC

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
PE/Health (grades 1-5 only)				Music

Specials are asynchronous
2:00-3:00 is a suggested

**Current Phase III
Elementary schedule
is on page 21.**

Orchestra and Band teachers will have a consistent schedule for students.

Lessons will take place daily, in-person during the half-day schedule.

All students who are participating in all-virtual instruction will be scheduled for a virtual lesson.

Full Band/Orchestra will take place remotely from 2:00-3:00 daily on the schedule below.

BAND					
TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2:00-3:00	Gr. 5 Flute	Gr. 5 Clarinet	Gr. 5 Saxophone	Gr. 5 Trumpet/Trombone	Gr. 5 Drums

ORCHESTRA					
TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2:00-3:00	Gr. 4/5 Violin	Gr. 4/5 Viola	Gr. 4/5 Cello	Gr. 4/5 Bass	Flex for Band conflicts



Learning Model **A**: Hybrid

MIDDLE SCHOOL Hybrid Model

A-L and M-Z two consecutive days in school and three consecutive days virtual.

Students in grades 6-8 will attend school 2 days per week with students working virtually the remaining 3 days. Students will be assigned to Cohort 1 Gray (A-L) and Cohort 2 Red (M-Z). The alphabet will be split by letter to ensure that all students in one family at the middle school level go to school on the same days. *Class lists may be adjusted in an attempt to balance classes and to ensure students can fit in the classroom using the guidelines for social distancing. Modifications are likely for how students with special needs are placed into a cohort, as this may not rely strictly upon last name. Students who are a part of a vulnerable population requiring more intensive mandated services will be placed in a cohort that takes into account their varying needs and time necessary to meet with their parents.*

Current Phase III Middle School schedule is on page 22.

	MONDAY: A-L In Person M-Z Virtual	TUESDAY: A Day	WEDNESDAY: A Day	THURSDAY: B Day	FRIDAY: B Day M-Z In Person A-L Virtual
8:00-9:04 In-Person	Period 1	Period 2	Period 3	Period 4	Period 2
9:07-10:11 In-Person	Period 3	Period 4	Period 5	Period 6	Period 4
10:14-11:18 In-Person	Period 5	Period 6	Period 7	Period 8	Period 6
11:21-12:25 In-Person	Period 7	Period 8	Period 1	Period 2	Period 8
For visual reference only; schedule subject to change.	MONDAY: A Day	TUESDAY: A Day	WEDNESDAY: A Day	THURSDAY: B Day	FRIDAY: B Day
1:00-1:30 Virtual	Period 1	Period 2	Period 3	Period 4	Period 1
1:35-2:05 Virtual	Period 3	Period 4	Period 5	Period 6	Period 3
2:10-2:40 Virtual	Period 5	Period 6	Period 7	Period 8	Period 5
2:45-3:15 Virtual	Period 7	Period 8	Office Hours 2:30-3:15 via Google Meet*	Period 7	Period 7

We will utilize live streaming to our students' best advantage in the most developmentally and pedagogically appropriate ways.

* Staff may mandate student/s to meet during office hours.



Learning Model **A**: Hybrid

HIGH SCHOOL Hybrid Model

Students in grades 9-12 will attend school 2 days per week with students working virtually the remaining 3 days. Students will be assigned to Cohort 1 Gray (A-L) and Cohort 2 Red (M-Z). The alphabet will be split by letter to ensure that all students in one family at the middle school level go to school on the same days. *Class lists may be adjusted in an attempt to balance classes and to ensure students can fit in the classroom using the guidelines for social distancing. Modifications are likely for how students with special needs are placed into a cohort, as this may not rely strictly upon last name. Students who are a part of our most vulnerable population requiring more intensive mandated services as per their IEP will follow a schedule that takes into account their various needs and that will provide them with the attention and time necessary to ensure their success. A letter was sent to their parents.*

Current Phase III High School schedule is on page 23.

	MONDAY A-L In Person M-Z Live Stream			FRIDAY M-Z In Person A-L Live Stream	
8:00-9:04 In-Person	Period 1	Period 2	Period 3 9:30-10:10	Period 5	Period 2
9:07-10:11 In-Person	Period 3	Period 4	Period 4 10:15-10:55	Period 7	Period 4
10:14-11:18 In-Person	Period 5	Period 6	Period 5 11:00-11:40	Virtual Learning Office Hours (per teacher & as needed)	Period 6
11:21-12:25 In-Person	Period 7	Period 8	Period 6 11:45-12:25	Virtual Learning Office Hours (per teacher & as needed)	Period 8
12:55-1:25 Virtual	Period 1	Period 2	Lunch 12:25-1:00	Period 1	Period 2
1:27-1:57 Virtual	Period 3	Period 4	Period 7 1:00-1:40	Period 3	Period 4
1:59-2:29 Virtual	Period 5	Period 6	Period 8 1:45-2:25	Period 5	Period 6
2:31-3:01 Virtual	Period 7	Period 8	Office Hours 2:30-3:15	Period 7	Period 8



Learning Model **A** Hybrid

Phase II

PRESCHOOL A.M./P.M. Model

In January, the Haddonfield School District changed the preschool schedule from two half days per week to five half days per week. This will not change when other grade levels move to their Phase II model.

Students have been assigned to either the a.m. session or the

**Current Phase III
Preschool schedule
is on page 20.**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
A.M. Session 8:45-11:15	A.M. Session 8:45-11:15	A.M. Session 8:45-11:15	A.M. Session 8:45-11:15	A.M. Session 8:45-11:15
P.M. Session 12:45-3:15	P.M. Session 12:45-3:15	P.M. Session 12:45-3:15	P.M. Session 12:45-3:15	P.M. Session 12:45-3:15





Learning Model **A** Hybrid

Phase II

KINDERGARTEN PHASE II Model

Students will attend school five days per week with a shortened day on Wednesday. Students who choose in-person instruction will be assigned to their previously assigned classroom teacher. Students who choose all virtual instruction will be assigned to an all-virtual class taught by Ms. Wallace.

Why an earlier dismissal time on Wednesday?

This Wednesday time is scheduled so that teachers can meet with sick or quarantined students. If a student is home due to quarantine/illness, he/she will attend live-stream lessons with Mrs. Wallace and will meet with the teacher for 1:1 and small group reinforcement. The teacher will also meet with the teacher, Mrs. Wallace.

Current Phase III Elementary schedule is on page 21.

IN-PERSON	FRIDAY
MONDAY	FRIDAY
8:45-12:45	8:45-12:45

ALL-VIRTUAL							
TIME	MONDAY - FRIDAY						
8:45-9:00	Live Meeting / Morning Meeting						
9:00-9:30	Live Lesson #1						
9:30-9:50	Teacher-assigned follow-up activities and small group instruction / 1:1 instruction**						
9:50-10:20	Live Lesson #2						
10:20-10:40	Teacher-assigned follow-up activities and small group instruction / 1:1 instruction**						
10:40-11:00	Snack and recess						
11:00-11:30	Live Lesson #3						
11:30-11:45	Teacher-assigned follow-up activities and small group instruction / 1:1 instruction**						
11:45-12:15	Complete asynchronous work provided by the all-virtual teacher						
12:15-12:45	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="background-color: #cccccc;">Principal Daily</td> <td style="background-color: #cccccc;">MONDAY no specials</td> <td style="background-color: #cccccc;">TUESDAY Library</td> <td style="background-color: #cccccc;">WEDNESDAY Art</td> <td style="background-color: #cccccc;">THURSDAY World Language</td> <td style="background-color: #cccccc;">FRIDAY Music</td> </tr> </table>	Principal Daily	MONDAY no specials	TUESDAY Library	WEDNESDAY Art	THURSDAY World Language	FRIDAY Music
Principal Daily	MONDAY no specials	TUESDAY Library	WEDNESDAY Art	THURSDAY World Language	FRIDAY Music		

** Ms. Wallace will meet with each student a minimum of 2 times per week for 1:1 or small group instruction.



Learning Model **A** Hybrid

Phase II

ELEMENTARY PHASE II Hybrid Model

Students in grades 1-5 will attend school 4 mornings per week with students working virtually on Wednesdays. Student cohorts will be combined. *Students who are a part of our most vulnerable population requiring more intensive mandated services as per their IEP will follow a schedule that takes into account their varying disabilities and that will provide them with the attention and time necessary to ensure equitable access to the curriculum.*

Current Phase III Elementary schedule is on page 21.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>All Students In-Person Learning 8:30-12:45*</p> <p>Virtual Learning 2:00-3:00</p>	<p>All Students In-Person Learning 8:30-12:45*</p> <p>Virtual Learning 2:00-3:00</p>	<p>All Students Virtual Learning 8:30-12:45*</p> <p>In-Person Learning 2:00-3:00</p>	<p>All Students In-Person Learning 8:30-12:45*</p> <p>Virtual Learning 2:00-3:00</p>	<p>All Students In-Person Learning 8:30-12:45*</p> <p>Virtual Learning 2:00-3:00</p>
		<ul style="list-style-type: none"> •Assessment •Small group instruction 		

IN-PERSON SCHEDULE GRADES 1-5	VIRTUAL SCHEDULE GRADES 1-5
<p>8:10 Arrival at School <i>*allows time for screening</i></p> <hr/> <p>8:30-12:45* In-Person Instruction Sample Classroom Schedule: 8:30 - 9:00 Morning Meeting 9:00 - 10:00 Math 10:00 - 11:00 Reading 11:00 - 12:00 Writing 12:00 - 12:30 Science or Social Studies</p> <hr/> <p>12:45 Dismissal 1:00-2:00 Lunch/Recess at HOME</p> <hr/> <p>2:00-3:00 (Virtual) Specials, Instrumental Music, Teacher Assignments, Principal Daily</p>	<p>8:30-12:45* Virtual Instruction Sample Classroom Schedule:</p> <hr/> <p>8:30 Morning Work, Principal Daily 9:00 Live Streaming (followed by teacher-assigned work) 10:00 Live Streaming (followed by teacher-assigned work for Grades 4 and 5 ONLY) 11:00 Live Streaming (followed by teacher-assigned work)</p> <hr/> <p>1:00-2:00 Lunch/Recess at HOME</p> <hr/> <p>2:00-3:00 Specials, Instrumental Music, Teacher Assignments, Check-in/Conferences/ Small Group Instruction</p>



Learning Model **A** Hybrid



ELEMENTARY CONTINUED SPECIALS for the PHASE II Hybrid Model

Current Phase III Elementary schedule is on page 21.

MONDAY	FRIDAY
PE/Health (grades 1-5)	Music
Specials & ... 2:00-3:00 i	...ol day. 8:30 a.m.

Orchestra and Band teachers will have a consistent schedule for students.
 Lessons will take place daily, in-person during the half-day schedule.
 All students who are participating in all-virtual instruction will be scheduled for a virtual lesson.
 Full Band/Orchestra will take place remotely from 2:00-3:00 daily on the schedule below.

BAND					
TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2:00-3:00	Gr. 5 Flute	Gr. 5 Clarinet	Gr. 5 Saxophone	Gr. 5 Trumpet/Trombone	Gr. 5 Drums

ORCHESTRA					
TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2:00-3:00	Gr. 4/5 Violin	Gr. 4/5 Viola	Gr. 4/5 Cello	Gr. 4/5 Bass	Flex for Band conflicts



Learning Model **A** Hybrid

Phase II

MIDDLE SCHOOL PHASE II Hybrid Model

Students in grades 6-8 will attend school 4 mornings per week with students working virtually on Wednesdays. Student cohorts will be combined. *Students who are a part of our most vulnerable population requiring more intensive mandated services as per their IEP will follow a schedule that takes into account their varying disabilities and that will provide them with the attention and time necessary to ensure equitable access to the curriculum.*

Current Phase III Middle School schedule is on page 22.

	Monday A Day Students	Tuesday A Day Students	Wednesday B Day Students	Thursday B Day Students	Friday B Day All Students
8:05-9:05				1	2
9:10-10:10	3	4	Period 1 9:10-10:10	3	4
10:15-11:15	5	6	Period 3 9:30-10:10	5	6
11:20-12:20	7	8	Period 4 10:15-10:55	7	8
12:25-1:15	Lunch at Home	Lunch at Home	Period 5 11:00-11:45	Lunch at Home	Lunch at Home
	Monday A Day	Tuesday A Day	Period 6 11:45-12:25	Thursday B Day	Friday B Day
1:15-1:40 Virtual office hours or live-stream session	1	2	Lunch 12:25-1:00	1	2
1:42-2:07 Virtual office hours or live-stream session	3	4	Period 7 1:00-1:40	3	4
2:09-2:34 Virtual office hours or live-stream session	5	6	Period 8 1:45-2:25	5	6
2:36-3:01 Virtual office hours or live-stream session	7	8		7	8



Learning Model **A** Hybrid

Phase II

HIGH SCHOOL PHASE II Hybrid Model

Students in grades 9-12 will attend school 4 mornings per week with students working virtually on Wednesdays. Students Cohorts will be combined. *Students who are a part of our most vulnerable population requiring more intensive mandated services as per their IEP will follow a schedule that takes into account their varying disabilities and that will ensure the attention and time necessary to ensure equitable*

Current Phase III High School schedule is on page 23.

	THURSDAY	FRIDAY
8:00-9:04 In-Person	Period 1	Period 2
9:07-10:11 In-Person	Period 3	Period 4
10:14-11:18 In-Person	Period 5	Period 6
11:21-12:25 In-Person	Period 7	Period 8
Lunch	In-person and virtual students	In-person and virtual students
12:15-1:40 Virtual office hours or live-stream session	Period 1	Period 2
1:42-2:07 Virtual office hours or live-stream session	Period 3	Period 4
2:09-2:34 Virtual office hours or live-stream session	Period 5	Period 6
2:36-3:01 Virtual office hours or live-stream session	Period 7	Period 8
Homeroom Schedule:	Period 8	Period 8
8:00-8:57 Period 1		
9:00-9:57 Period 3		
10:00-10:25 HR		
10:28-11:25 Period 5		
11:28-12:25 Period 7		

Schedule subject to change.



Learning Model



PRESCHOOL **A.M./P.M. Model** **Continues in** **Phase III**

In January, the Haddonfield School District changed the preschool schedule from two half days per week to five half days per week. This will not change when other grade levels move to their Phase III model.

AM/PM SCHEDULE PRESCHOOL ONLY				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
A.M. Session 8:45-11:15	A.M. Session 8:45-11:15	A.M. Session 8:45-11:15	A.M. Session 8:45-11:15	A.M. Session 8:45-11:15
P.M. Session 12:45-3:15	P.M. Session 12:45-3:15	P.M. Session 12:45-3:15	P.M. Session 12:45-3:15	P.M. Session 12:45-3:15





Learning Model



ELEMENTARY PHASE III Model

Students in grades 1-5 will attend school five days per week from 8:25 a.m. to 3:00 p.m. There will be five lunch/recess periods, outdoors when possible. Snack breaks will be provided, particularly for classes with early or late lunch periods. *Special subjects will take place in classrooms except for PE which will take place in the APR or outdoors.*

Kindergarten students will continue to attend in the mornings only, with a shorter day on Wednesday. Art will be in person. Other special area classes will be virtual but held during the school day and in the classroom.

PHASE III SCHEDULE GRADES K-5				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Grades 1-5 8:30-3:00	Grades 1-5 8:30-3:00	Grades 1-5 8:30-3:00	Grades 1-5 8:30-3:00	Grades 1-5 8:30-3:00
Kindergarten 8:45-12:45	Kindergarten 8:45-12:45	Kindergarten 8:45-11:15	Kindergarten 8:45-12:45	Kindergarten 8:45-12:45

LUNCH		SNACK SCHEDULES	
Grade 5	10:00-10:45	Grade 5	2:05
Grade 4	10:45-11:30	Grade 4	2:20
Grade 3	11:30-12:15	Grade 3	Teacher Scheduled
Grade 2	12:15-1:00	Grade 2	Teacher Scheduled
Grade 1	1:00-1:45	Grade 1	Teacher Scheduled
<i>Students eat for 25 minutes and then play for 20 minutes.</i>		Kindergarten	Teacher Scheduled
		Preschool	Teacher Scheduled

Details of elementary lunch:



- Five lunch periods
- Lap trays provided for each student.
- Primary location: outside on the blacktop
- In the APR on inclement weather days, with lap trays and six feet of physical distancing
- Floors will be cleaned and sanitized with an industrial floor cleaning machine between each session.
- **SCHOOL LUNCHES ARE FREE for all interested students. Online ordering will be available.**



Learning Model

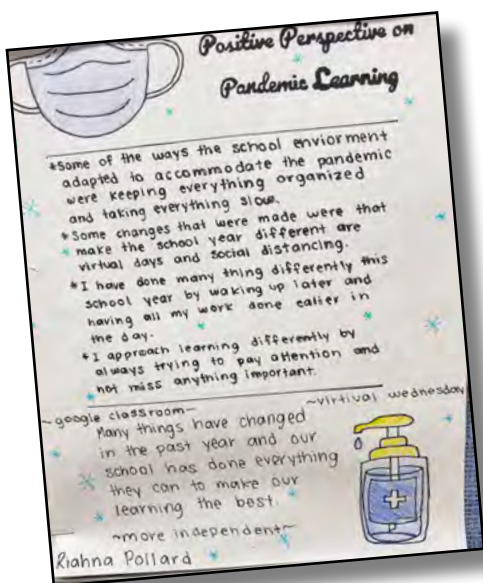


MIDDLE SCHOOL PHASE III Model

Students in grades 6-8 will attend school five days per week from 8:05 to 3:00. Lunch will be one hour in length, including recess, and will be held outside when possible.

Details of middle school lunch:

- Common one-hour lunch period
- Primary location: Outside on the blacktop
- In multiple locations inside on inclement weather days (café, gym, library)
- We are exploring the option of allowing students to sign out and go home for lunch, returning to school for the afternoons.
- **SCHOOL LUNCHES ARE FREE for all interested students. Online ordering will be available.**



PHASE III SCHEDULE GRADES 6-8	
Class Period	Time
Period 1	8:05-8:45
Period 2	8:49-9:29
Period 3	9:33-10:13
Period 4	10:17-10:57
Period 5	11:01-11:41
Period 6	11:45-12:25
LUNCH	12:25-1:25
Period 7	1:25-2:05
Period 8	2:09-2:49
Students will continue to be dismissed in staggered groups.	



Learning Model



HIGH SCHOOL PHASE III Model

Students in grades 9-12 will attend school five days per week from 7:57 to 2:47. Lunch is 45 minutes long on Wednesdays, one hour long on other days. Dawg Time is for class meetings, homeroom, Peer Bias and RULER training, individual meetings, group work or collaboration with colleagues. Online office hours provide time for any student, but especially all-virtual students, to seek remediation or extra assistance. Class periods on Wednesdays are 43 minutes in length. Class periods on other days are 70 minutes long. **SCHOOL LUNCHES ARE FREE for all interested students. Online ordering will be available.**

PHASE III SCHEDULE GRADES 9-12

Monday	Tuesday	Wednesday	Thursday	Friday
Dawg Time 7:57-8:12	Dawg Time 7:57-8:12	1 7:57-8:40	Dawg Time 7:57-8:12	Dawg Time 7:57-8:12
1 8:17-9:27	2 8:17-9:27	2 8:43-9:26	1 8:17-9:27	2 8:17-9:27
3 9:32-10:42	4 9:32-10:42	3 9:29-10:12	3 9:32-10:42	4 9:32-10:42
5 10:47-11:57	6 10:47-11:57	4 10:15-10:58	5 10:47-11:57	6 10:47-11:57
LUNCH 11:57-12:57	LUNCH 11:57-12:57	5 11:01-11:44	LUNCH 11:57-12:57	LUNCH 11:57-12:57
7 12:57-2:07	8 12:57-2:07	LUNCH 11:44-12:27	7 12:57-2:07	8 12:57-2:07
Online Office Hours 2:12-2:47	Online Office Hours 2:12-2:47	6 12:30-1:13	Online Office Hours 2:12-2:47	Online Office Hours 2:12-2:47
		7 1:16-1:59		
		8 2:02-2:45		

Details of high school lunch:

- One daily lunch period
- Open Campus for grades 10-12; grade 9 in the works
- Students will eat outside in stadium and courtyards on fair weather days.
- On inclement weather days, students will eat inside at various locations (gym/library).
- Lunch pick-up will be in the cafeteria by lunch choices.

Schedule subject to change.



Learning Model **B**: Virtual

VIRTUAL LEARNING WHILE DISTRICT OFFERS HYBRID or IN-SCHOOL EDUCATION

If you choose not to send your student(s) to school for the in-school model, your student(s) may stay home and the district will provide virtual instruction.

VIRTUAL LEARNING				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:45-12:45 PS and K	8:45-12:45 PS and K	8:45-12:45 PS and K	8:45-12:45 PS and K	8:45-12:45 PS and K
8:30-12:45 and 2:00-3:00 Grades 1-5	8:30-12:45 and 2:00-3:00 Grades 1-5	8:30-12:45 and 2:00-3:00 Grades 1-5	8:30-12:45 and 2:00-3:00 Grades 1-5	8:30-12:45 and 2:00-3:00 Grades 1-5
8:00-12:25 and 1:00-3:00 Grades 6-12	8:00-12:25 and 1:00-3:00 Grades 6-12	8:00-12:25 and 1:00-3:00 Grades 6-12	8:00-12:25 and 1:00-3:00 Grades 6-12	8:00-12:25 and 1:00-3:00 Grades 6-12

Sample Elementary School Schedule

- 8:35-9:05-Health (Live Lesson)
- 9:05-10:00-Reading (Live Lesson)
- 10:00-Lunch
- 11:00-Writing (Live Lesson)
- 12:00-Math (Live Lesson)
- 1:05-SS/Science/Word Study (Live Lesson)
- 2:00-Snack
- 2:15-Special (Live Lesson)
- 3:00-End of school day

No change to virtual schedule for middle or high school classes.

Virtual-only students will have the opportunity to remain online for the duration of the Live Lesson and request help/support at any time, but will also have the option to turn their cameras off during independent practice. Teachers will communicate the live stream schedule with families.

If a child is ill or in quarantine, he/she can be marked absent from school or participate virtually if they are feeling well enough. If a child is absent, the teacher will provide the makeup work upon return to school.

In the event that your child feels well enough to participate virtually, the teacher will need advance notice to prepare virtual work and live stream access. Lessons and live streams may not immediately be available. The teacher will make the live stream and classwork available as soon as possible.



Contingency **C**: Only if Schools are Required to Close

PRESCHOOL Contingency Model

The Contingency Virtual Model is our contingency plan in the event that state guidance or county health department directives require us to close schools.

Time	Monday - Friday AM and PM Students Combined
8:45-9:00	Daily Announcements
9:00-9:30	Large Group Lesson
9:30-10:30	Social Skills Games in Small Groups
10:15-11:00	Snack/Recess
11:00-12:00	Small Group Learning in Literacy, Math and Handwriting
12:00-12:15	Closing/Goodbye

*Each teacher will meet with each student a minimum of 2x per week for 1:1 or small group instruction.



Contingency **C**: Only if Schools are Required to Close

The Contingency Virtual Model is our contingency plan in the event that state guidance or county health department directives require us to close schools.

KINDERGARTEN Contingency Model

Time	Monday - Friday
8:45-9:15	Principal Daily and Specials Monday - No Special Tuesday - Library Wednesday - Art Thursday - World Language Friday - Music
9:14-9:45	Morning Meeting and Live Lesson #1
9:45-10:15	Scheduled 1:1 or small groups* Teacher-assigned work
10:15-10:45	Snack/Recess
10:45-11:00	Teacher-assigned work
11:00-11:30	Live Lesson #2
11:30-12:00	Scheduled 1:1 or small groups* Teacher-assigned work

*Each teacher will meet with each student a minimum of 1x per week for 1:1 or small group instruction.



Contingency **C**: Only if Schools are Required to Close

The Contingency Virtual Model is our contingency plan in the event that state guidance or county health department directives require us to close schools.

GRADES 1-3 Contingency Model

Time	Monday - Friday
8:30-9:00	Principal Daily
9:00-9:30	Morning Meeting followed immediately by Live Lesson #1
9:30-10:00	1:1 and small group instruction and teacher-assigned work*
10:00-10:30	Snack/Recess
10:30-11:00	Teacher-assigned work in core content areas
11:00-11:30	Live Lesson #2
11:30-12:00	1:1 and small group instruction and teacher-assigned work*
12:00-1:00	Lunch/Recess (extracurriculars)
1:00-1:45	Daily Special assigned in Google Classroom
1:45-3:00	Social Studies, Science, IXL, Raz Kids, Epic, 30 minutes of independent reading, Xtra Math, Typing Agent
3:00	Extracurriculars

*Each teacher will meet with each student a minimum of 1x per week for 1:1 or small group instruction.

** Orchestra lessons will be scheduled synchronously throughout the day. Orchestra rehearsals will take place from 7:45-8:20 a.m. (scheduled dates will be provided).



Contingency **C**: Only if Schools are Required to Close

The Contingency Virtual Model is our contingency plan in the event that state guidance or county health department directives require us to close schools.

GRADE 4-5 Contingency Model

Time	Monday - Friday
8:30-9:00	Principal Daily
9:00-9:30	Morning Meeting and Live Lesson #1
9:30-10:00	1:1 and small group instruction and teacher-assigned work*
10:00-10:30	Live Lesson #2
10:30-11:00	1:1 and small group instruction and teacher-assigned work*
11:00-11:30	Live Lesson #3
11:30-12:00	1:1 and small group instruction and teacher-assigned work*
12:00-1:00	Lunch/Recess (extracurriculars)
1:00-1:45	Daily Special assigned in Google Classroom
1:45-3:00	Social Studies, Science, IXL, Raz Kids, Epic, 30 minutes of independent reading, Xtra Math, Typing Agent
3:00	Extracurriculars

*Each teacher will meet with each student a minimum of 1x per week for 1:1 or small group instruction.

**Band and Orchestra lessons will be scheduled synchronously throughout the day. Band and Orchestra rehearsals will take place from 7:45-8:20 a.m. (scheduled dates will be provided).



Contingency **C**: Only if Schools are Required to Close

MIDDLE SCHOOL Contingency Model

The Contingency Virtual Model is our contingency plan in the event that state guidance or county health department directives require us to close schools.

	MONDAY A Day All Students	TUESDAY A Day All Students	WEDNESDAY A/B Day Rotation All Students	THURSDAY B Day All Students	FRIDAY B Day All Students
8:00-9:05	1	2	Period 1 8:00-8:40	1	2
9:10-10:10	3	4	Period 2 8:45-9:25	3	4
10:15-11:15	5	6	Period 3 9:30-10:10	5	6
11:20-12:20	7	8	Period 4 10:15-10:55	7	8
12:25-1:15	Lunch	Lunch	Period 5 11:00-11:45	Lunch	Lunch
PM Sessions	Monday A Day	Tuesday A Day	Period 6 11:45-12:25	Thursdayday B Day	Friday B Day
1:15-1:40 Office Hours	1	2	Lunch 12:25-1:00	1	2
1:42-2:07 Office Hours	3	4	Period 7 1:00-1:40	3	4
2:09-2:34 Office Hours	5	6	Period 8 1:45-2:25	5	6
2:36-3:01 Office Hours	7	8		7	8

* Mondays include odd class periods one week and even class periods the next.

Office hours by period. Staff can mandate students to attend 1:1, small group, review, assessment redo, and in the event of an absence (excused or unexcused).



Contingency **C**: Only if Schools are Required to Close

HIGH SCHOOL Contingency Model

The Contingency Virtual Model is our contingency plan in the event that state guidance or county health department directives require us to close schools.

	MONDAY Live Stream	TUESDAY Live Stream	WEDNESDAY Live Stream/ Asynchronous Learning	THURSDAY Live Stream	FRIDAY Live Stream
8:00-9:04	1	2	1st Period 8:00-8:40	1	2
9:07-10:11	3	4	2nd Period 8:45-9:25	3	4
10:14-11:18	5	6	3rd Period 9:30-10:10	5	6
11:21-12:25	7	8	4th Period 10:15-10:55	7	8
12:25-1:15 Lunch			5th Period 11:00-11:40		
1:15-1:40 Office Hours Asynchronous	1	2	6th Period 11:45-12:25	1	2
1:42-2:07 Office Hours Asynchronous	3	4	Lunch 12:25-1:00	3	4
2:09-2:34 Office Hours Asynchronous	5	6	7th Period 1:00-1:40	5	6
2:36-3:01 Office Hours Asynchronous	7	8	8th Period 1:45-2:25	7	8

In an effort to provide an enhanced online learning experience, there will be a greater emphasis on synchronous learning. The expectation is that all teachers meet with their students for live instruction for a minimum of 30-minutes per period. Teachers will be available to students for the entirety of the class period.



State Requirements and Resources



School districts must:

- Create a Pandemic Response Team with diverse representation from the school community to centralize, expedite, and implement COVID-19 related decision-making.
- Follow NJDOE standards and provide instruction across all key content areas.
- Follow IDEA, 504 and ADA, plus all other special education laws and protocols.
- Follow NJDOH, state, and federal health guidelines and procedures for individuals who test positive for COVID-19.
- Follow NJDOH, state and federal health safety protocols around food service, daily cleanings and other school operations.
- Prepare students, staff, and families via clear, continuous communication with the school community.
- Adopt contingency plans for emergency operations in the event facility closure becomes necessary





Summary of PPE Measures

STUDENTS All (PK-12) students are required to wear face coverings unless exempted due to health conditions. Disposable masks, provided by the district, will also be available.

Students who cannot wear a face covering for medical reasons will be provided a desk shield and/or face shield.

Temperature checks occur daily for all students.

Students will wash hands for at least 20 seconds at regular intervals, including before eating, after using the bathroom, and after blowing their noses/coughing/sneezing. When hand washing is not available, hand sanitizer should be used.

Number of students in bathrooms will be limited and every other stall will be in use.

Students will remain in classrooms when possible; teachers will travel.

Portable desk shields will be available for small group instruction.

STAFF Face coverings are mandatory. Staff will have the option to wear a face shield (provided by the district) as an additional precaution. All staff received N95 masks.

Temperature checks occur daily.

N95 masks and gowns are available in nurse's office.

COVID-19 screening conducted daily.

Staff will wash hands for at least 20 seconds at regular intervals, including before eating, after using the bathroom, and after blowing their noses/coughing/sneezing. When hand washing is not available, hand sanitizer should be used.

FACILITY Visitors will not be allowed during the school day.

Masks are required for emergency school visits.

[Enhanced cleaning protocols](#)

Water fountains will not be in use. Bottle filling stations will be available.

Isolation rooms will be set up in every building.

Hand sanitizing stations will be in each classroom and throughout buildings.

Physical guides will be installed to help ensure that staff and students remain at least six feet apart.

Increased frequency for disinfecting bathrooms and high-touch points, including rest room and common areas disinfected 3 times while students are in buildings. All classrooms and office areas disinfected once nightly, and buses disinfected at the conclusion of each transportation run.

We have increased the state minimum of 10% fresh air circulation to a 20% minimum of fresh air at all times. While the minimum will be 20%, based on the weather, this can reach as high as 100%. We will also be running our HVAC systems in the evenings and on weekends to increase the fresh air circulation. We installed MERV-13 filters in all HVAC units, HEPA air purifiers were installed in all workspaces that do not have direct access to windows. Odorox hydroxyl generators have been purchased for all district nurse offices. These devices generate hydroxyls and other molecules that naturally kill bacteria, viruses, and mold.

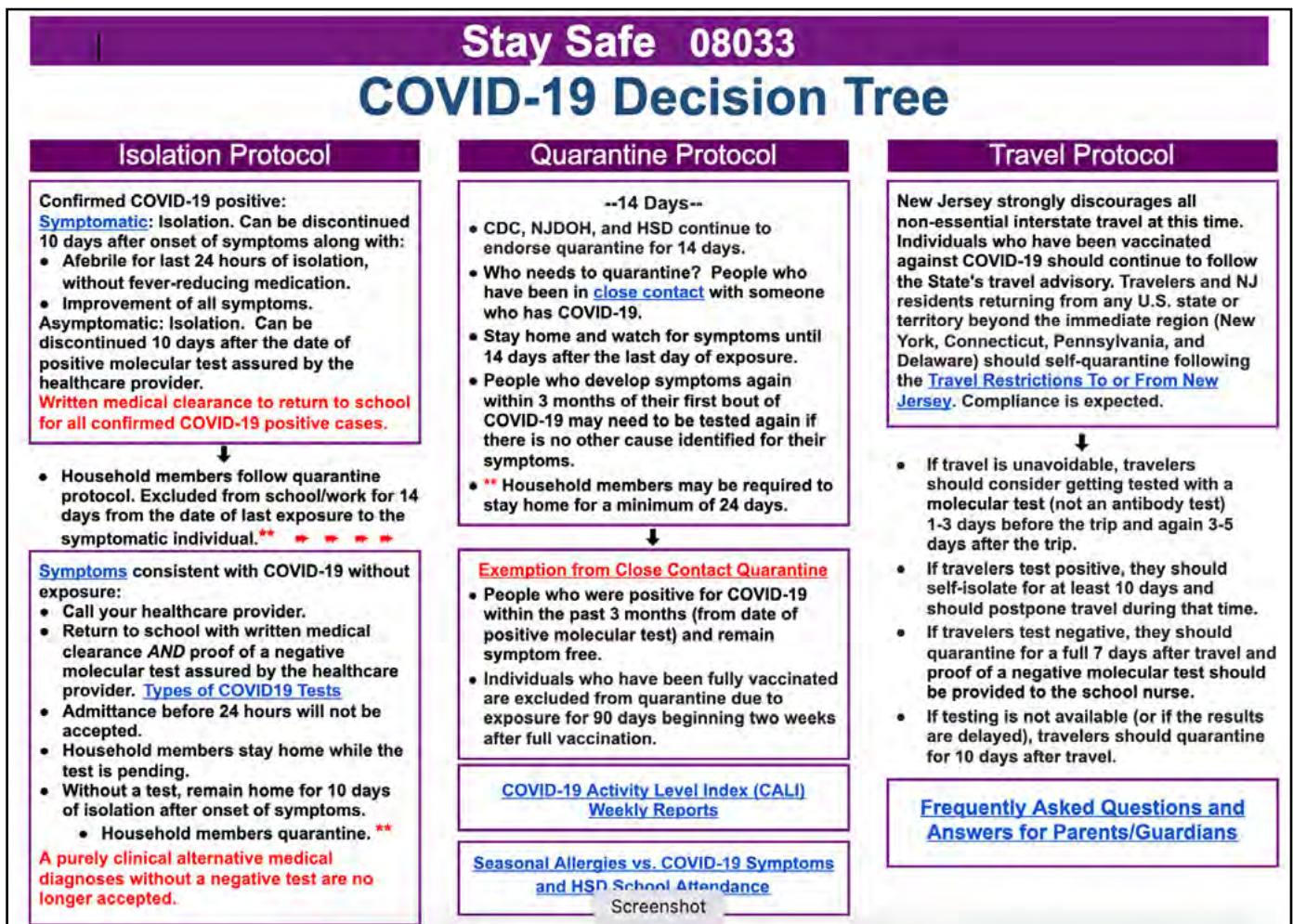


General Safety Procedures

GENERAL PROCEDURES

During the pandemic, Haddonfield School District has taken every precaution to protect the health and safety of our students and staff. Using guidelines from organizations such as NJDOH, NJSIAA, NJEA and the CDC, we created the helpful “Decision Tree” document, shown below. The Decision Tree document includes the current protocols for isolation, quarantine and travel.

Please note: Because these guidelines change periodically, we suggest that families [check the online version of the Decision Tree](#) document which we update regularly.





Increased Risks of the Model

What are some of the increased risks associated with the Phase III model?

Your child will be at greater risk for being exposed to and contracting COVID-19 returning in Phase III. This is due to a greater number of students in the classrooms for longer durations, along with the risk associated with unmasking while eating lunch.

NJDOH and CDC revised physical distancing recommendations to reflect at least three feet between students in classrooms. The CDC continues to recommend six feet of physical distancing when masks cannot be worn, such as while eating and drinking. Additionally, NJDOH continues to use the proximity of six feet or less for more than 15 minutes to determine the need for quarantining persons in contact with a COVID-19 case.

While students will be at least six feet apart during lunch, the risk does increase when eating lunch indoors, which will be the case when weather conditions do not allow outside eating.

Based on available data, in-person learning in schools has not been associated with substantial community transmission. Though outbreaks do occur in school settings, multiple studies have shown that transmission within school settings when mitigation strategies are in place is typically lower than or at least similar to levels of community transmission. While we do monitor student, class, grade-level, and school trends of student symptoms reported, contact tracing only occurs for confirmed cases of COVID.

If a symptomatic student does not get tested for COVID and is only excluded due to symptoms, contact tracing will not occur, and you will not be notified. You will only be notified if a close contact of your child tests positive for COVID. This is in accordance with NJDOH guidelines. Also, your child may be at risk based on not being told of possible exposure to a close contact who has symptoms but has not been tested. This in turn leads to the possibility of unknowingly exposing others in your household and (y)our community.

When we are made aware of a COVID+ individual in our schools, our contact tracing includes an analysis of the class seating charts, as well as interviews with teachers. The students sitting adjacent to an infected individual, even if at six feet, are provided notices and required to be excluded from school. Factors that weigh into this include the degree of fresh air circulation in the classroom, indoor vs. outdoor, the potential that students moved their chairs/desks during the infectious period, the type of mask worn (and we can't guarantee that a student didn't have his/her mask down/below nose for a period of time), and that most class periods are well above 10-15 minutes.

In most instances during our current hybrid/cohort model, there are typically two to three students seated either at or slightly within six feet who are deemed close contacts and are required to be excluded from school for 14 days. With the Phase II/III combined-cohort models, instead of two to three students deemed close contacts, that number will likely increase to four to six students at the elementary level and seven to 24 students at the middle and high school levels.

Using head-to-head measurements, we were on average, able to achieve between three and five feet of physical distancing. In some K-2 classrooms, tables will be employed with students seated facing each other with three to five feet of physical distance, using head-to-head measurements, and with the use of a desk shield.

We also continue to urge our school community to get COVID testing when symptoms are present and/or if you or your child has a known exposure to a COVID+ individual and/or an individual displaying COVID-like symptoms. We cannot require COVID testing.



FAQs

FREQUENTLY ASKED QUESTIONS

[Frequently asked questions for Haddonfield Staff](#)

[Frequently asked questions for Haddonfield Parents/Guardians](#)

CHOOSING VIRTUAL-ONLY OPTION NOW and in the FALL

The District will not be using a *learning choice selection* for Phase III; however, accommodations will be made for families who choose to change from in-person to virtual, or vice versa. **Please notify your school's principal to inquire about a potential change.**

Please note, according to Governor Murphy, as of now, **there will not be a remote option for families during the 2021-22 school year.** As [reported by NJ.com](#) on March 25, 2021:

Gov. Phil Murphy said all school districts in the state should prepare to be open for five full days of in-person instruction with no option for parents to choose to keep students remote when the 2021-22 academic year starts in September.

"I want to be unequivocal about this. We are expecting Monday through Friday, in-person, every school, every district," the Governor said at his Coronavirus press briefing. "Obviously, if the world goes sideways, we have to revisit that. But as of this sitting, the answer is no (remote option)."