



HADDONFIELD PUBLIC SCHOOLS

95 Grove Street
Haddonfield, NJ 08033
Camden County

Open Public Records Act OPRA Request Form

Requested by: _____

Address: _____

Phone and/or Fax: _____

Signature: _____ Date: _____

Clearly print a brief description of the record(s) requested:
(CIRCLE)

1. (view or copy)

2. (view or copy)

3. (view or copy)

4. (view or copy)

***If request is denied, the reasons for denial follow:**

1. _____

2. _____

3. _____

4. _____

To be completed by the Custodian of Records

Request Approved Or Denied	To Be Provided By	Fees Charged
*		
*		
*		
*		

\$ _____
Total Estimated Charge

\$ _____
Deposit Required

Signature of Custodian

Date

This form must be completed and presented to the Custodian of Records between the hours of 9 AM and 4 PM, Monday to Friday when offices are normally open. A determination as to any fees charged will be made by the Custodian of Records. A

deposit may be required upon acceptance of this request. Requested records will be made available as soon as possible, provided that the record is currently available and not in storage or archived.



HADDONFIELD BOARD OF EDUCATION

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