



Haddonfield Board of Education

1 Lincoln Avenue
Haddonfield, New Jersey 08033

Job Description

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POSITION:	School Psychologist
QUALIFICATIONS:	Holds or is eligible for New Jersey Certification authorizing service in the public schools as a School Psychologist.
PRIMARY FUNCTION:	The School Psychologist is a member of the basic Child Study Team and works within the school setting to assist and support teachers and administrators to enable them to deal with the educational needs of children. The School Psychologist participates in a multi—disciplinary approach to identifying, evaluating, and planning suitable educational programs appropriate for the children with special needs through the Psychological Evaluation of the child.
REPORTS TO:	Director of Special Education
CONSULTS WITH:	Professional Staff Pupils Parents Community Agencies

MAJOR DUTIES AND RESPONSIBILITIES:

1. Performs a Psychological Evaluation by:
 - a. Analyzing the child's intellectual functioning and potential, as well as social development, adaptive behavior, and emotional development;
 - b. Identifying a child's specific strengths and weaknesses in the areas of intellectual, social, adaptive, and emotional development;
 - c. Identifying a child's social, adaptive, emotional, and intellectual development through observation, interviews, and formalized testing activities.
2. As a member of the basic Child Study Team, the School Psychologist participates in the decisions regarding classification, recommended placement, and the special education program and related services that are required for children.
3. Cooperates with the members of the Child Study Team in preparing an Individual Education Program which aims to develop a relationship between a child's learning characteristic and the curriculum to which he is being asked to respond.
4. Cooperates with the other members of the Child Study Team in the development of the Specific Guide of the Individual Educational Program when that guide focuses on areas other than his/her professional area.



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5. Assumes responsibility for the development of the Specific Guide of the individual educational program when it focuses on his/her professional area by identifying objectives, designing instructional strategies, and recommending materials within the Specific Guide tailored to the needs of the child and utilizing his/her strengths.
6. Performs follow-up activities as needed in order to aid in the implementation of the Individual Educational Program, consistent with the Rules and Regulations and the law.
7. Is available as a part of the Child Study Team function to perform follow-up activities and consultation, short-term counseling, and crisis intervention.
8. Plans for and participates in the district in-service training program.
9. Is available to professional staff to review and consult with staff on matters regarding pupils' Individual Educational Program, Specific Guide, pupil progress, and pupil programs in general.
10. Remains abreast of current developments, new trends, and contemporary interpretations within his/her professional field; as well as to remain abreast of current developments and new interpretations in the other fields related to Child Study Team function.
11. Observes the New Jersey Rules and Regulations on education for the handicapped with regard to the needs of the children of Haddonfield and their families.
12. Observes and follows ethical standards as articulated by the professional discipline of Psychology.
13. Attends staff meetings and serves on staff committees as required.
14. Performs other duties which may be within the scope of his/her employment and certifications as may be assigned by his/her superior(s) under authority of the Board of Education.

TERMS OF EMPLOYMENT: 12 month position.

EVALUATION: Performance of this job will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

BENEFITS: Benefits are available to full time employees per the negotiated contract.

BOE Approval Date:
BOE Review Date: